

**Public Water Supply District #2 of St. Charles County, Missouri
Minutes of the August 14, 2019 Regular Board Meeting**

John Cook, President
Vicky Steinkamp, Director
Darrell Dechant, Director

Denis Raab, Vice-President
Kay Schnurr, Director

Brian Schwermann, Financial Advisor
Scott Hoffman, Accountant

Bob Schwermann, Economic Advisor
Mark Piontek, Legal Counsel

Kevin Dunn, General Manager/Treasurer
Ken Stecher, Engineer
Mike Pratt, Woodard & Curran

Kim Cantrell, Clerk
Bobby Nichols, Woodard & Curran

The regular meeting of the Board of Directors of Public Water Supply District #2 of St. Charles County, Missouri, was held on August 14, 2019 at the Water District offices, 100 Water Drive, O'Fallon, Missouri, at 6:00 PM.

John Cook called the meeting to order. Kim Cantrell served as Clerk of the meeting and attested that notice of the meeting was duly and timely posted. The following directors were present: John Cook, Denis Raab, Vicky Steinkamp, Kay Schnurr and Darrell Dechant.

John Cook motioned to open the Regular meeting held on August 14, 2019, seconded by Kay Schnurr, all yea, motion carried.

John Cook moved to adopt the agenda, seconded by Darrell Dechant, all yea, motion carried.

John Cook stated there are matters for which the Board should convene in executive session pursuant to Section 610.022(1) and Sections 610.021(1) and (2) RSMo to discuss matters involving legal actions, confidential and/or privileged communications between District Officials, its representatives and its attorneys, and/or leasing, purchase or sale of real estate. John Cook motioned to close the regular session and convene to an executive session; seconded by Kay Schnurr. Kim Cantrell called a roll call vote: Denis Raab voted yea, Vicky Steinkamp voted yea, Kay Schnurr voted yea, John Cook voted yea, and Darrell Dechant voted yea, all yea, motion carried.

Kay Schnurr motioned to adjourn the Executive Session and reopen the Regular Session; Darrell Dechant seconded. Kay Schnurr called a roll call vote: Denis Raab voted yea, Kay Schnurr voted yea, Vicky Steinkamp voted yea, John Cook voted yea, and Darrell Dechant voted yea, motion carried

John Cook requested review and discussion of the July 10, 2019 Regular Board meeting minutes, John Cook motioned to accept the July 10, 2019 Regular Board meeting minutes as presented, seconded by Darrell Dechant, all yea, motion carried. Next, John Cook motioned to approve the July 31, 2019 Special Board meeting minutes as presented, seconded by Vicky Steinkamp, all yea, motion carried.

John Cook presented the list of bills and additions for review and consideration. Kay Schnurr motioned to approve the bills seconded by Vicky Steinkamp, all yea, motion carried.

John Cook requested Kevin Dunn review the District's Treasurer's Report. Mr. Dunn asked if there were any questions. Being no additional questions, Kay Schnurr motioned to approve the Treasurer's Report as presented, seconded by Vicky Steinkamp, all yea, motion carried.

Kevin Dunn presented the changes in the Rules and Regulations that have been made with regards to grinder pumps in Augusta. After further discussion, Vicky Steinkamp motioned to approve the changes to the Rules and Regulations, seconded by Darrell Dechant, all yea, motion carried.

Mark Piontek explained to the Board members that the Missouri Ethics Commission requires the District maintain a current Conflict of Interest Policy and the Ordinance must be adopted before September 15th each year. Mr. Piontek stated the Ordinance reads as follows:

**AN ORDINANCE OF PUBLIC WATER SUPPLY DISTRICT NO. 2
OF ST. CHARLES COUNTY, MISSOURI TO ESTABLISH A
PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF
INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN
DISTRICT OFFICIALS**

After further discussion, Kay Schnurr motioned to approve the Conflict of Interest Ordinance, seconded by Vicky Steinkamp, all yea, motion carried.

Kevin Dunn informed the Board that the Wright City Tower #1 was removed last week, and a citizen asked about purchasing the property. After further discussion, Kay Schnurr moved to have staff get an appraisal of the property value of where the old tower sat, seconded by Vicky Steinkamp, all yea, motion carried.

John Cook requested that Mike Pratt of Woodard & Curran provide the Board with an update on the operations of the District. Mr. Pratt gave a brief review of June's operations and answered questions.

Kevin Dunn presented the Board with a 2019 Adjusted Capital Budget. After further discussion, Denis Raab motioned to adopt the 2019 Adjusted Capital Budget, seconded by Vicky Steinkamp, all yea motion carried.

John Cook requested Ken Stecher present the Engineering report. Mr. Stecher pointed out some of the highlights.

Ken Stecher informed the Board that there have been a number of easements that have been dedicated to the District since 3/1/2019. After further discussion, Kay Schnurr motioned to accept the easements that have been dedicated to the District since 3/1/2019, seconded by Darrell Dechant, all yea, motion carried.

Ken Stecher informed the Board that there have been a number of water and sewer systems that have been dedicated to the District since 3/1/2019. After further discussion, Kay Schnurr motioned to accept the water and sewer systems that have been dedicated to the District since 3/1/2019, seconded by Darrell Dechant, all yea, motion carried.

Ken Stecher informed the Board that the District received a proposal from Merrick Industries to provide two 6,000 gallon lime slurry storage tanks and feed system equipment for the New Lime System project # 19-001 at the Water Treatment Plant at an increased cost of \$154,642.00. After further discussion, Vicky Steinkamp motioned to approve the proposal from Merrick Industries in the increased amount of \$154,642.00, seconded by Denis Raab, all yea, motion carried.

Ken Stecher stated that Cole and Associates, Inc., has submitted a proposal for the engineering services related to the design of a tank site layout for the proposed tank on the south side of Highway N, west of Schaper Road at the proposed Wentzville School; project #19-041. Mr. Stecher stated that the proposal was in the amount of \$51,977.00. After further discussion, Kay Schnurr motioned to accept the proposal from Cole and Associates, Inc., in the amount of \$51,977.00, seconded by Darrell Dechant, all yeas, motion carried.

Ken Stecher informed the Board that staff received bids for the Foristell Water Main Improvements; Project #16-053 and the lowest and best bid was received from Wehmeyer Farms, Inc., in the amount of \$343,780.00. After further discussion, Vicky Steinkamp motioned to approve the bid from Wehmeyer Farms, Inc., in the amount of \$343,780.00, seconded by Kay Schnurr, all yeas, motion carried.

Ken Stecher requested the Board approve the release of the security deposit in the amount of \$5,000.00 to Lauderdale Enterprises, LLC. After further discussion, Kay Schnurr motioned to approve the release of \$5,000.00 to Lauderdale Enterprises, LLC., seconded by Denis Raab, all yeas, motion carried.

Ken reviewed the Project Budget Tracking spreadsheet.

Kim Cantrell presented the issues the District has been having with the current telephone vendor, Windstream and stated that bids were received for a new vendor and the best qualified bid was received from Ring Central at a monthly cost of \$1,305.46 with a one time up front cost of \$5,441.00 to purchase necessary phones. After further discussion, Darrell Dechant motioned to approve the bid from Ring Central, seconded by Kay Schnurr, all yeas, motion carried.

Kim Cantrell requested the Board approve 43Tc, the District's IT contractor as the installer of the new Ring Central phone system at the cost of \$2,240.00. After further discussion, Kay Schnurr motioned to approve 43Tc as the installer of the new phone system, seconded by Denis Raab, all yeas, motion carried.

Kim Cantrell stated that with the change in phone systems, the District would need to upgrade its internet from copper wire to fiber optic and the lowest and best bid was received from Centurylink for the District's main campus at the cost of \$680.00 per month and AT&T at the Water Treatment plant at the cost of \$593.07 per month. After further consideration, Darrell Dechant motioned to approve the proposals from Centurylink and AT&T for upgrading internet services, seconded by Denis Raab, all yeas, motion carried.

John Cook opened the floor for Public Comment. There was none.

Kevin Dunn provided an update on the Enterprise contract.

John Cook inquired if there was any additional other business to come before the Board. Being no other items for business, John Cook motioned to adjourn; Vicky Steinkamp seconded, all yeas, motion carried.

Minutes approved this 5th day of September, 2019

Darrell P. Dechant
John Cook, President

Kim Cantrell
Kim Cantrell, Clerk

