

Public Water Supply District #2 of St. Charles County, Missouri
Minutes of the February 13, 2019 Regular Board Meeting

Denis Raab, President
Vicky Steinkamp, Director

Kay Schnurr, Director
Darrell Dechant, Director

Mark Piontek, Legal Counsel
Scott Hoffman, Accountant

Brian Schwermann, Financial Advisor

Kevin Dunn, General Manager/Treasurer
Bobby Nichols, Woodard & Curran
Mark Thomas, Woodard & Curran

Kim Cantrell, Clerk
Ken Stecher, Engineer

The regular meeting of the Board of Directors of Public Water Supply District #2 of St. Charles County, Missouri, was held on February 13, 2019 at the Water District offices, 100 Water Drive, O'Fallon, Missouri, at 6:00 PM.

Denis Raab called the meeting to order. Kim Cantrell served as Clerk of the meeting and attested that notice of the meeting was duly and timely posted. The following directors were present: Denis Raab, Vicky Steinkamp, Kay Schnurr, and Darrell Dechant.

Darrell Dechant motioned to open the Regular meeting held on February 13, 2019, seconded by Vicky Steinkamp, all yea, motion carried.

Vicky Steinkamp moved to adopt the agenda, seconded by Kay Schnurr, all yea, motion carried.

Denis Raab requested review and discussion of the January 9, 2019 Regular Board meeting minutes, Kay Schnurr motioned to accept the January 9, 2019 Regular Board meeting minutes as presented, seconded by Vicky Steinkamp, all yea, motion carried. Next, Denis Raab requested review and discussion of the January 28, 2019 Special Board meeting minutes, Kay Schnurr motioned to accept the January 28, 2019 Special Board meeting minutes as presented, seconded by Vicky Steinkamp, all yea, motion carried.

Denis Raab presented the list of bills and additions for review and consideration. Kay Schnurr motioned to approve all the bills as presented, seconded by Vicky Steinkamp, all yea, motion carried.

Denis Raab requested Kevin Dunn review the District's Treasurer's Report. Mr. Dunn reviewed the District's Treasurer's Report including the Summary of Bank Accounts for the period ending December 31, 2018. After further discussion, Kay Schnurr motioned to approve the Treasurer's Report as presented, seconded by Vicky Steinkamp, all yea, motion carried.

Kevin Dunn presented to the Board the Woodard & Curran Annual True-up summary. After further discussion, Kay Schnurr motioned to approve the payout of the True-up summary, seconded by Vicky Steinkamp, all yea, motion carried.

Kevin Dunn and Bobby Nichols provided an update on the odor issues on Bryan Road.

Kevin Dunn reviewed the changes and updates to the Rules & Regulations of the District. After further discussion, Kay Schnurr moved to approve the changes and revisions to the Rules & Regulations of the District, seconded by Vicky Steinkamp, all yea, motion carried.

Kevin Dunn reviewed the proposal from Suez with regards to the Daniel Boone Tank repair. After further discussion, the Board requested Mr. Dunn to negotiate for a 50/50 split and come back next month with their response.

Denis Raab asked if there was anything to be discussed under Legal. Mr. Piontek provided an update on the Attorney General letter.

Denis Raab requested Mark Piontek to review the Missouri gun policies and who can and cannot carry into the Water District buildings.

Denis Raab requested that Bobby Nichols of Woodard & Curran provide the Board with an update on the operations of the District. Mr. Nichols gave a brief review of December's operations and answered questions.

Mr. Nichols also provided an update on Jay Favor's replacement.

Mr. Nichols informed the Board that Woodard & Curran would also be obtaining two (2) tables at the Mayor's Ball this year if any of the Board members were interested in attending.

Denis Raab requested Ken Stecher present the Engineering report. Mr. Stecher pointed out some of the highlights.

Ken Stecher provided the proposed SCADA system upgrades by ECC, 43TC and Woodard & Curran to the Board at a total cost of \$374,438.81 for Phase 1. After further discussion, Kay Schnurr motioned to approve Phase 1 of the SCADA system upgrades at a total cost of \$374,438.81, seconded by Darrell Dechant, all yea, motion carried.

Ken Stecher informed the Board that bids for the High-Density Lime Slurry system replacement and the best bid was received from Merrick to replace the existing lime system at the water treatment plant at the cost of \$871,880.00. After further discussion, Kay Schnurr motioned to approve Merrick's bid to replace the existing lime system at the water treatment plant at the cost of \$871,880.00, seconded by Darrell Dechant, all yea, motion carried.

Ken Stecher presented the proposal received for the Sewer System Master Plan & System Model from HDR at a cost of \$249,200.00. After further discussions, Vicky Steinkamp motioned to approve the proposal from HDR for the Sewer System Master Plan & System Model at the cost of \$249,200.00, seconded by Darrell Dechant, all yea, motion carried.

Ken Stecher presented to the Board a request to purchase an Air Scour Equipment system from Roberts Water Technologies at a proposed amount of \$419,340.00. After further discussion, Darrell Dechant motioned to approve the proposal from Roberts Water Technologies to purchase an Air Scour Equipment system at the cost of \$419,340.00, seconded by Kay Schnurr, all yea, motion carried.

Ken Stecher informed the Board that a proposal was received from WTS Engineering, LLC for the design of the Western Transmission Main-Phase 1 at the total cost \$349,672.50. After further discussion, Kay Schnurr motioned to approve the proposal from WTS Engineering, LLC for the design of the Western Transmission Main-Phase 1 at the total cost \$349,672.50, seconded by Vicky Steinkamp, all yea, motion carried.

Ken Stecher stated the District received a proposal from Ross & Baruzzini for the design of Electrical Upgrades at the Water Treatment Plant at the total cost of \$295,127.00. After further discussion, Vicky Steinkamp motioned to approve the proposal from Ross & Baruzzini for the design of Electrical Upgrades at the Water Treatment Plant at the total cost of \$295,127.00, seconded by Kay Schnurr, all yea, motion carried.

Kim Cantrell presented the District's Business Case to the Board with regards to switching billing software companies and credit card processing companies. After further discussion, Denis Raab motioned to change billing software companies to Muni-Link and credit card processing companies to Elavon; part of US Bank; per the Business Case recommendations, seconded by Darrell Dechant, all yea, motion carried.

Denis Raab opened the floor for Public Comment. No guests were present.

Denis Raab stated there are matters for which the Board should convene in executive session pursuant to Section 610.022(1) and Sections 610.021(1) and (2) RSMo to discuss matters involving legal actions, confidential and/or privileged communications between District Officials, its representatives and its attorneys, and/or leasing, purchase or sale of real estate. Kay Schnurr motioned to close the regular session and convene to an executive session; seconded by Vicky Steinkamp. Kim Cantrell called a roll call vote: Denis Raab voted yea, Vicky Steinkamp voted yea, Kay Schnurr voted yea, Darrell Dechant voted yea, all yea, motion carried.

Darrell Dechant motioned to adjourn the Executive Session and reopen the Regular Session; Vicky Steinkamp seconded. Kim Cantrell called a roll call vote: Denis Raab voted yea, Kay Schnurr voted yea, Vicky Steinkamp voted yea, Darrell Dechant voted yea, motion passed.

Denis Raab inquired if there was any additional other business to come before the Board. Being no other items for business, Kay Schnurr motioned to adjourn; Darrell Dechant seconded, all yea, motion carried.

Minutes approved this 13th day of March, 2019.



Denis Raab, President



Kim Cantrell, Clerk

