

Public Water Supply District #2 of St. Charles County, Missouri
Minutes of the December 12, 2018 Regular Board Meeting

Denis Raab, President
Vicky Steinkamp, Director
Darrell Dechant, Director

John Cook, Vice President
Kay Schnurr, Director

Mark Piontek, Legal Counsel
Scott Hoffman, Accountant

Bob Schwermann, Financial Advisor

Kevin Dunn, General Manager/Treasurer
Jay Favor. Woodard& Curran

Kim Cantrell, Clerk
Ken Stecher, Engineer

The regular meeting of the Board of Directors of Public Water Supply District #2 of St. Charles County, Missouri, was held on December 12, 2018 at the Water District offices, 100 Water Drive, O'Fallon, Missouri, at 6:00 PM.

Denis Raab called the meeting to order. Kim Cantrell served as Clerk of the meeting and attested that notice of the meeting was duly and timely posted. The following directors were present: Denis Raab, John Cook, Vicky Steinkamp, Kay Schnurr, and Darrell Dechant.

Darrell Dechant motioned to open the Regular meeting held on December 12, 2018, seconded by Kay Schnurr, all yea, motion carried.

Vicky Steinkamp moved to adopt the agenda, seconded by Kay Schnurr, all yea, motion carried.

Denis Raab requested review and discussion of the November 14, 2018 Regular Board meeting minutes, Kay Schnurr motioned to accept the November 14, 2018 Regular Board meeting minutes as presented, seconded by Vicky Steinkamp, all yea, motion carried. Next, Denis Raab requested review and discussion of the November 8, 2018 Special Board meeting minutes, Vicky Steinkamp motioned to accept the November 14, 2018 Special Board meeting minutes as presented, seconded by Darrell Dechant, all yea, motion carried.

Denis Raab presented the list of bills and additions for review and consideration. Kay Schnurr motioned to approve all the bills as presented, seconded by Vicky Steinkamp, all yea, motion carried.

John Cook recommends that staff check on the odor area off Bryan Road in O'Fallon at least once a week.

Kevin Dunn reviewed the revisions that are being requested to the Rules and Regulations as well as the rate changes. After further discussion, Kay Schnurr motioned to approve the rate changes to the Rules and Regulations, seconded by Darrell Dechant. Kim Cantrell called for a roll call vote, Denis Raab voted yea, John Cook voted no, Kay Schnurr voted yea, Darrell Dechant voted yea, Vicky Steinkamp voted yea. Motion carried.

Denis Raab requested Kevin Dunn review the District's Treasurer's Report. Mr. Dunn reviewed the District's Treasurer's Report including the Summary of Bank Accounts for the period ending October 31, 2018. After further discussion, Vicky Steinkamp motioned to approve the Treasurer's Report as presented, seconded by Darrell Dechant, all yea, motion carried.

There was discussion regarding the GFOA Certificate of Achievement that Kevin Dunn received on behalf of the Water District. Denis Raab stated he would like to see this posted in the newspaper.

Kevin Dunn informed the Board that the Infrastructure Repair account has been set up with Stifel.

Kim Cantrell opened discussion regarding the names that had been received with regards to the re-branding. Mrs. Cantrell also informed the Board that there was also a lot of negative feedback as well. After further discussion the Board agreed to leave the name as is for now.

Denis Raab asked there was anything to be discussed under Legal. Bob Schwermann opened discussion regarding the District's Letter of Credit and explained the negotiations that took place with the underwriters for the Letter of Credit.

Mr. Piontek requested the Board approve the resolution regarding the District's Letter of Credit. After further discussion, John Cook motioned to approve the following resolution:

RESOLUTION AUTHORIZING AND DIRECTING THE EXECUTION OF AN AMENDMENT TO REIMBURSEMENT AGREEMENT BY AND BETWEEN PUBLIC WATER SUPPLY DISTRICT NO. 2 OF ST. CHARLES COUNTY, MISSOURI AND U.S. BANK NATIONAL ASSOCIATION; AND AUTHORIZING AND APPROVING CERTAIN DOCUMENTS AND RELATED ACTIONS IN CONNECTION THEREWITH

Seconded by Vicky Steinkamp, all yea, motion carried.

Kim Cantrell explained that when the Wright City system was acquired, the District inherited two sewer line crossings of the railroad and therefore; the District must enter into a License Fee Payment Agreement which normally is \$499.55 annually per encroachment. The staff was able to negotiate a new agreement for a 20-year payout in the amount of \$13,120.78 for both encroachments plus a \$1,100.00 Administrative fee. After further discussion, Darrell Dechant motioned to approve the License Fee Agreement and approve the 20-year payout in the total amount of \$13,120.78 plus the \$1,100.00 for a grand total of \$14,220.78, seconded by Kay Schnurr, all yea, motion carried.

Denis Raab requested that Jay Favor of Woodard & Curran provide the Board with an update on the operations of the District. Mr. Favor gave a brief review of October's operations and answered questions.

Denis Raab requested Ken Stecher present the Engineering report. Mr. Stecher pointed out some of the highlights.

Ken Stecher informed the Board that the District received bids for the board room and waiting room renovations and the lowest and best bid was received from Lawlor Corporation at the total cost of \$65,040.00. After further discussion, Darrell Dechant motioned to approve the bid from Lawlor Corporation for the board room and waiting room renovations at the total cost of \$65,040.00, seconded by Vicky Steinkamp, all yea, motion carried.

Ken Stecher explained the Cochran Engineering submitted Amendment No. 1 to the Professional Services Agreement for the Wright City Interconnect Force Main to Hickory Trails SBR in the amount of \$25,440.00 making the new total \$88,435.00. After further discussion, Darrell Dechant moved to approve Amendment No. 1 from Cochran Engineering, seconded by Vicky Steinkamp, all yea, motion carried.

Ken Stecher stated that staff has received Phase 1 proposal from Electric Controls Company (ECC) for upgrades to the SCADA System in the amount of \$307,324.00. After further discussion, Kay Schnurr motioned to approve the proposal from ECC for Phase 1 of the SCADA system upgrades in the amount of \$307,324.00, seconded by Vicky Steinkamp, all yea, motion carried.

Ken Stecher stated the District has received a proposal from AECOM; for well sampling and reporting related to a Department of Energy grant; in the amount of \$22,500.00. After further discussion, Kay Schnurr motioned to approve the proposal from AECOM for well sampling and reporting in the amount of \$22,500.00, seconded by Darrell Dechant, all yea, motion carried.

Ken Stecher informed the Board that Straqr Long Term Properties, LLC has completed all their obligations to the District at this time for the Wyndgate Village F Plat 4 Development final escrow release. Mr. Stecher stated they are requesting their remaining security deposit of \$10,628.22 be released. After further discussion, Kay Schnurr motioned to release the security deposit in the amount of \$10,628.22 to Straqr Long Term Properties, LLC, seconded by Vicky Steinkamp, all yea, motion carried.

~~John Cook made a motion to hold a Special Meeting on Friday, December 14, 2018 at the Board Christmas Dinner, seconded by Kay Schnurr, all yea, motion carried.~~

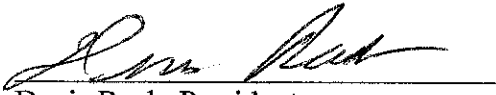
Denis Raab opened the floor for Public Comment. No guests were present.

Denis Raab stated there are matters for which the Board should convene in executive session pursuant to Section 610.022(1) and Sections 610.021(1) and (2) RSMo to discuss matters involving legal actions, confidential and/or privileged communications between District Officials, its representatives and its attorneys, and/or leasing, purchase or sale of real estate. Kay Schnurr motioned to close the regular session and convene to an executive session; seconded by Darrell Dechant. Kim Cantrell called a roll call vote: Denis Raab voted yea, Vicky Steinkamp voted yea, Kay Schnurr voted yea, John Cook voted yea, Darrell Dechant voted yea, all yea, motion carried.

Vicky Steinkamp motioned to adjourn the Executive Session and reopen the Regular Session; Kay Schnurr seconded. Kim Cantrell called a roll call vote: Denis Raab voted yea, Kay Schnurr voted yea, John Cook voted no, Vicky Steinkamp voted yea, Darrell Dechant voted yea, motion passed.

Denis Raab inquired if there was any other business to come before the Board. Being no other items for business, Kay Schnurr motioned to adjourn; Vicky Steinkamp seconded, all yea, motion carried

Minutes approved this 9th day of January, 2019.



Denis Raab, President



Kim Cantrell, Clerk

