

Public Water Supply District #2 of St. Charles County, Missouri
Minutes of the November 14, 2018 Regular Board Meeting

John Cook, Vice President
Vicky Steinkamp, Director

Kay Schnurr, Director
Darrell Dechant, Director

Mark Piontek, Legal Counsel

Brian Schwermann, Financial Advisor

Kevin Dunn, General Manager/Treasurer
Bobby Nichols. Woodard& Curran

Kim Cantrell, Clerk
Ken Stecher, Engineer

The regular meeting of the Board of Directors of Public Water Supply District #2 of St. Charles County, Missouri, was held on November 14, 2018 at the Water District offices, 100 Water Drive, O'Fallon, Missouri, at 6:00 PM.

John Cook called the meeting to order. Kim Cantrell served as Clerk of the meeting and attested that notice of the meeting was duly and timely posted. The following directors were present: John Cook, Vicky Steinkamp, Kay Schnurr, and Darrell Dechant.

Kay Schnurr motioned to open the Regular meeting held on November 14, 2018, seconded by Vicky Steinkamp, all yea, motion carried.

Kay Schnurr moved to adopt the agenda, seconded by Vicky Steinkamp, all yea, motion carried.

John Cook requested review and discussion of the October 10, 2018 Regular Board meeting minutes, Kay Schnurr motioned to accept the October 10, 2018 Regular Board meeting minutes as presented, seconded by Darrell Dechant, all yea, motion carried. Next, John Cook requested review and discussion of the October 3, 2018 Special Board meeting minutes, Kay Schnurr motioned to accept the October 3, 2018 Special Board meeting minutes as presented, seconded by Vicky Steinkamp, all yea, motion carried.

John Cook requested James Moody provide an update on the current legislative issues.

John Cook presented the list of bills and additions for review and consideration. Darrell Dechant motioned to approve all the bills as presented, seconded by Kay Schnurr, all yea, motion carried.

John Cook requested Kevin Dunn review the District's Treasurer's Report. Mr. Dunn reviewed the District's Treasurer's Report including the Summary of Bank Accounts for the period ending September 30, 2018. After further discussion, Kay Schnurr motioned to approve the Treasurer's Report as presented, seconded by Darrell Dechant, all yea, motion carried.

John Cook requested Kevin Dunn present the proposed budget for the Water District's 2019 fiscal year. Mr. Dunn reviewed water/sewer revenues, operating expenses and debt service. After further review and discussion, John Cook motioned to approve the proposed budget, seconded by Kay Schnurr.

John Cook requested someone from the staff contact Steve Bender with the City of O'Fallon to request that the City assist with the cost for the odor control on Bryan Road.

Kevin Dunn provided an update on the SCADA system that is proposed to be implemented and explained that Woodard & Curran offered to stand in as Project Manager on this process. John Cook requested a work session be put together to discuss further.

Kevin Dunn updated the Board on the Re-branding status, explaining that there is a poll being taken on Facebook and that it was also in the most recent newsletter.

John Cook asked Mark Piontek if he had anything to be discussed under Legal. Mr. Piontek stated he had nothing for Legal at this time.

John Cook requested for a motion to approve the Amended ECM Bi-laws. After further discussion, Darrell Dechant motioned to approve ECM's Amended Bi-laws, seconded by Kay Schnurr, all yea, motion carried.

Kevin Dunn presented the letter of Engagement from Hochschild, Bloom and Company. Mr. Dunn advised the Board that the fees for the fiscal year 2018 audit are estimated to be the same as last year. After further discussion and consideration, Darrell Dechant motioned to approve Hochschild, Bloom and Company to perform the Water District's fiscal year 2018 audit, seconded by Kay Schnurr, all yea, motion carried.

Brian Schwermann provided an update to the Board on the 2016A Letter of Credit. After further discussion, Vicky Steinkamp motioned to accept the renewal terms of the US Bank Letter of Credit for the 2016A Series, seconded by Kay Schnurr, all yea, motion carried.

John Cook requested that Bobby Nichols of Woodard & Curran provide the Board with an update on the operations of the District. Mr. Nichols gave a brief review of September's operations and answered questions.

John Cook requested Ken Stecher present the Engineering report. Mr. Stecher pointed out some of the highlights.

Ken Stecher informed the Board that KAPB, LLC has completed all obligations to the District at this time for the emergency storage tank installation that was required for the West Ridge Farm development and per the Utility Agreement dated August 8, 2018 they are requesting reimbursement of \$41,007.32. After further discussion, Kay Schnurr motioned to approve the reimbursement of \$41,007.32 to KAPB, LLC, seconded by Darrell Dechant, all yea, motion carried.

John Cook opened the floor for Public Comment. No guests were present.

John Cook stated there are matters for which the Board should convene in executive session pursuant to Section 610.022(1) and Sections 610.021(1) and (2) RSMo to discuss matters involving legal actions, confidential and/or privileged communications between District Officials, its representatives and its attorneys, and/or leasing, purchase or sale of real estate. Kay Schnurr motioned to close the regular session and convene to an executive session; seconded by Vickey Steinkamp. Kim Cantrell called a roll call vote: Vicky Steinkamp voted yea, Kay Schnurr voted yea, John Cook voted yea, Darrell Dechant voted yea, all yea, motion carried.

Kay Schnurr motioned to adjourn the Executive Session and reopen the Regular Session; Darrell Dechant seconded. Kim Cantrell called a roll call vote: Kay Schnurr voted yea, John Cook voted no, Vicky Steinkamp voted yea, Darrell Dechant voted yea, motion passed.

John Cook motioned to approve the Settlement and Release Agreement between the District, Jacobs and DuCon, seconded by Kay Schnurr. Kim Cantrell called a roll call vote: Vicky Steinkamp voted yea, Kay Schnurr voted yea, John Cook voted yea, Darrell Dechant voted yea, all yea, motion carried.

John Cook inquired if there was any other business to come before the Board. Being no other items for business, Darrell Dechant motioned to adjourn; Vicky Steinkamp seconded, all yea, motion carried

Minutes approved this 12th day of December, 2018.



John Cook, Vice President



Kim Cantrell, Clerk

