

**Public Water Supply District #2 of St. Charles County, Missouri**  
**Minutes of the October 3, 2018 Work Session Meeting**

Denis Raab, President	John Cook, Vice President	Darrell Dechant, Director
Vicky Steinkamp, Director	Kevin Dunn, General Mgr.	
Ken Stecher, Engineer	Bobby Nichols, Woodard & Curran	
Mark Piontek, Attorney	Brian Schwermann, Financial Advisor	
Bob Schwermann, Economic Counselor		

A special meeting of the Board of Directors of Public Water Supply District #2 of St. Charles County, Missouri, was held on October 3, 2018, at the Water District offices, 100 Water Drive, O'Fallon, Missouri, at 4:00 PM.

Denis Raab, President, requested a motion to open and call the meeting to order. John Cook motioned to open and call the meeting to order, seconded by Darrell Dechant, all yea, motion carried. Kevin Dunn served as Clerk of the meeting and attested that notice of the meeting was duly and timely posted.

The following directors were present: Denis Raab, John Cook, Vicky Steinkamp and Darrell Dechant.

Kevin Dunn handed out the meeting minutes from the previous work session that discussed Opportunities and Threats.

Kevin Dunn informed the Board that a second smoke testing was done in the City of O'Fallon near the area that is having the odor issues and what the results were.

Denis Raab opened discussion on the next phase of the Strategic Planning meeting, which is creating tactics or action items.

Action Items:

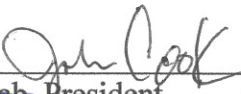
- Develop a plan to handle the treatment of waste water for the existing Lake St. Louis Sewer customers and future customers in un-developed areas of the District.
  - Determine other local sewer systems treatment plans in the near future (Duckett Creek, cities, etc.).
  - Develop Sewer System Master Plan for growth and needs in the next 15 years.
  - Review existing sewer treatment contracts.
  - Determine sewer system authority with Missouri DNR to determine regional WWTF owner(s).
- Regionalize water system throughout St. Charles County and Eastern Warren County.
  - Existing boundary area is sufficient for near future.
  - Provide softened water to all reasonable areas in the District.
- District Rebranding

- Develop newer brand for the District, including logo.
- Create contest for customer and employee input on new brand name.
- Improve presence in St. Charles County and various Cities in St. Charles County.
  - Board Member to attend the Cities of St. Charles County quarterly meeting.
  - Board Member to attend the Lake St. Louis Ambassadors Meetings.
- Create Policy for creation and review of Contracts and Agreements
  - Review all outstanding Contracts and Agreements and determine if they should require an upgrade.
  - Develop practice for selection of delivery practice for all types of construction work.
  - Develop new versions of the Standard Engineering and Construction Contracts.
- Create a total compensation program for retaining employees that perform work at the District.
  - Review health benefits with a consideration for family plans.
  - Develop wage analysis sheet for similar jobs performed for the District and local St. Charles water and sewer systems.

Denis Raab requested other Action Items and hearing none state they would meet again at the regular scheduled meeting, October 10, 2018 to discuss Vision and Mission.

Denis Raab inquired if there was any other business to come before the Board. Being no other business, Vicky Steinkamp motioned to adjourn the meeting; Darrell Dechant seconded, all yeas, motion carried.

Minutes approved this 14<sup>th</sup> day of November, 2018

  
~~Denis Raab, President~~  
 John Cook, Vice President

  
 Kim Cantrell, Clerk

