

Public Water Supply District #2 of St. Charles County, Missouri
Minutes of the July 11, 2018 Regular Board Meeting

Denis Raab, President
Vicky Steinkamp, Director
Kay Schnurr, Director

John Cook, Vice President
Darrell Dechant, Director

Mark Piontek, Legal Counsel
Brian Schwermann, Financial Consultant

Bob Schwermann, Financial Consultant

Kevin Dunn, General Manager/Treasurer
Jay Favor, Project Mgr.-Woodard& Curran

Kim Cantrell, Clerk
Ken Stecher, Engineer Manager

The regular meeting of the Board of Directors of Public Water Supply District #2 of St. Charles County, Missouri, was held on July 11, 2018 at the Water District offices, 100 Water Drive, O'Fallon, Missouri, at 6:00 PM.

Denis Raab called the meeting to order. Kim Cantrell served as Clerk of the meeting and attested that notice of the meeting was duly and timely posted. The following directors were present: Denis Raab, John Cook, Vicky Steinkamp, Kay Schnurr, and Darrell Dechant.

Kay Schnurr motioned to open the Regular meeting held on July 11, 2018, seconded by Vicky Steinkamp, all yea, motion carried.

Kay Schnurr moved to adopt the revised agenda as presented, seconded by Vicky Steinkamp, all yea, motion carried.

Denis Raab requested review and discussion of the June 13, 2018 Regular Board meeting minutes, Denis Raab motioned to accept the June 13, 2018 Regular Board meeting minutes as presented, seconded by John Cook, all yea, motion carried. Next, Denis Raab requested review and discussion of the June 8, 2018 Special Board meeting minutes, Kay Schnurr motioned to accept the June 8, 2018 Special Board meeting minutes as presented, seconded by John Cook, all yea, motion carried. Lastly, Denis Raab requested review and discussion of the June 27, 2018 Special Board meeting minutes, Vicky Steinkamp motioned to accept the June 27, 2018 Special Board meeting minutes as presented, seconded by Kay Schnurr, all yea, motion carried.

Denis Raab presented the list of bills and additions for review and consideration. Kevin Dunn stated that the Cole and Assoc. invoice is incorrect as parts of the invoice have been paid previously. The amended invoice will be less than \$50,000 and will be paid upon completion of the review. Vicky Steinkamp motioned to approve all the bills as presented, seconded by Darrell Dechant, all yea, motion carried.

Denis Raab requested the Board and staff start thinking about a Strategic plan for the next 5-10-15 years for the Water District. Mr. Raab requested this be an agenda item for the next Board meeting.

Denis Raab requested Kevin Dunn review the District's Treasurer's Report Mr. Dunn reviewed the District's Treasurer's Report including the Summary of Bank Accounts for the period ending May 31, 2018. After further discussion, Darrell Dechant motioned to approve the Treasurer's Report as presented, seconded by Vicky Steinkamp, all yea, motion carried.

Denis Raab requested an update on the Wright City system acquisition. Mark Piontek stated that closing of the sale is tomorrow, Thursday, July 12, 2018.

Denis Raab requested an update on the Cottages of Lake St. Louis repayment for the over refund they were given. Kevin Dunn provided an update on his discussion with the representatives from the Cottages. Mr. Dunn stated that after his discussion with them, it is his recommendation to let the issue drop. After further discussion, Darrell Dechant motioned to approve Kevin Dunn's recommendation, seconded by Kay Schnurr, all yea, motion carried.

Mark Piontek stated that Cochran submitted their appraisal of the Flint Hill system and that East Central offered to sell the Flint Hill system to the District at the cost of \$650,000.00. After further discussion, John Cook motioned to accept East Central's offer and to purchase the Flint Hill system at the cost of \$650,000.00, seconded by Darrell Dechant, all yea, motion carried.

Kevin Dunn presented the Woodard & Curran contract amendment for the addition of the Wright City system. After further discussion, Kay Schnurr motioned to accept the amendment to the Woodard & Curran contract, seconded by Darrell Dechant.

Denis Raab requested that Jay Favor of Woodard & Curran provide the Board with an update on the operations of the District. Mr. Favor stated he had nothing to add but would answer any questions.

Denis Raab requested Ken Stecher present the Engineering report. Mr. Stecher pointed out some of the highlights. Mr. Stecher stated that staff was working on the interconnect between Hickory Trails and the Wright City water system. Mr. Stecher also provided an update on the S&S Utility safety issue.

Ken Stecher informed the Board that the Lake St. Louis project is ahead of schedule.

Ken Stecher stated that Horner & Shiffrin Engineering submitted a proposal for the engineering services related to the Water System Master Plan & Hydraulic Model He is currently in negotiations with Horner & Shiffrin for a lump sum contract that will not exceed the current proposal cost of \$178,330.00. After further discussion John Cook motioned to approve the proposal from Horner & Shiffrin Engineering, seconded by Darrell Dechant, all yea, motion carried.

Ken Stecher informed the Board that Chateau du Bois, LLC has completed all obligations to the District at this time for the Chateau de Bois Phase 2 Water Main extension and that they are requesting their security deposit in the amount of \$5,500.24 refunded to them. After further discussion, Kay Schnurr motioned to approve the refund of \$5,500.24 to Chateau de Bois, LLC, seconded by John Cook, all yea, motion carried.

Ken Stecher informed the Board that Chateau du Bois, LLC has completed all obligations to the District at this time for the Chateau de Bois Phase 2 Sewer Main extension and that they are requesting their security deposit in the amount of \$6,375.60 refunded to them. After further discussion, Kay Schnurr motioned to approve the refund of \$6,375.60 to Chateau de Bois, LLC, seconded by John Cook, all yea, motion carried.

John Cook requested staff look into making the Boardroom and lobby area more secure.

Kay Schnurr informed everyone that she has been contacted by two separate rate payers with regards to their accounts. Kim Cantrell requested Mrs. Schnurr contact her with these customers names and address so she can look into the customers concerns.

Denis Raab opened the floor for Public Comment. There was no Public Comments.

Denis Raab stated there are matters for which the Board should convene in executive session pursuant to Section 610.022(1) and Sections 610.021(1) and (2) RSMo to discuss matters involving legal actions, confidential and/or privileged communications between District Officials, its representatives and its attorneys, and/or leasing, purchase or sale of real estate. Kay Schnurr motioned to close the regular session and convene to an executive session; seconded by Vicky Steinkamp. Kim Cantrell called a roll call vote: Vicky Steinkamp voted yea, Kay Schnurr voted yea, John Cook voted yea, Denis Raab voted yea, Darrell Dechant voted yea, all yea, motion carried.

Kay Schnurr motioned to adjourn the Executive Session and reopen the Regular Session; Vicky Steinkamp seconded. Kim Cantrell called a roll call vote: Kay Schnurr voted yea, John Cook voted yea, Vicky Steinkamp voted yea, Denis Raab voted yea, Darrell Dechant voted yea, motion passed.

John Cook moved to refund the deposit to Montrachet if they remain current through the end of August 2018, seconded by Darrell Dechant, all yea, motion carried.

Kevin Dunn is working on gathering the existing contracts the Water District has.

Denis Raab inquired if there was any other business to come before the Board. Being no other items for business, Darrell Dechant motioned to adjourn; Vicky Steinkamp seconded, all yea, motion carried

Minutes approved this 8th day of August, 2018.



Denis Raab, President



Kim Cantrell, Clerk

