

**Public Water Supply District #2 of St. Charles County, Missouri**  
**Minutes of the March 28, 2018 Special Board Meeting**

Kay Schnurr, Director                      Vicky Steinkamp, Director                      Jim Inghram, Director

Kevin Dunn, General Mgr.                      Kim Cantrell, Clerk

A special meeting of the Board of Directors of Public Water Supply District #2 of St. Charles County, Missouri, was held on March 28, 2018, at the Water District Office, 100 Water Drive, O'Fallon, Missouri, at 4:30 PM with Alliance employees.

Vicky Steinkamp, Director, called the meeting to order. Kim Cantrell served as Clerk of the meeting and attested that notice of the meeting was duly and timely posted.

The following directors were present: Vicky Steinkamp, Jim Inghram and Kay Schnurr.

Kay Schnurr motioned to open the Special meeting held on March 28, 2018, seconded by Jim Inghram, all yea, motion carried.

Kay Schnurr made a motion to appoint Vicky Steinkamp as acting President on March 28, 2018, seconded by Jim Inghram, all yea, motion carried.

Kevin Dunn explained that Woodard & Curran submitted an Amended Agreement #1. After further discussion, Kay Schnurr motioned to approve Amendment #1 from Woodard & Curran, seconded by Jim Inghram, all yea, motion carried.

Kevin Dunn presented the IT Services contract from 43Tc, which Mr. Dunn stated that Mark Piontek had reviewed the contract. After further discussion, Kay Schnurr motioned to approve the contract from 43Tc, seconded by Vicky Steinkamp, all yea, motion carried.

Next, Kevin Dunn presented the list of vehicles being requested for purchase at an overall cost of \$1.31 million. After further discussion, Kay Schnurr motioned to approve the listed vehicles, seconded by Vicky Steinkamp, all yea, motion carried.

Kevin Dunn stated that after meeting with the accounting firm, it is recommended to revise the District's by-laws to be able to process invoicing in a timelier manner. After further discussion, the Board directed staff to proceed with revising the by-laws for processing invoices and payroll.

The topic of the additional payment to Alliance for the overage and insurance was opened for discussion and after further discussion it was tabled until the April 11<sup>th</sup> Board meeting so all the Board members could discuss.

Vicky Steinkamp inquired if there was any other business to come before the Board. Being no other business, Vicky Steinkamp motioned to adjourn the meeting; Kay Schnurr seconded, all yea, motion carried.

Minutes approved this 11<sup>th</sup> day of April, 2018

*Vicky Steinkamp*  
Vicky Steinkamp, Acting President

*Kim Cantrell*  
Kim Cantrell, Clerk

