

Public Water Supply District #2 of St. Charles County, Missouri
Minutes of the March 9, 2016 Regular Board Meeting

Virginia Dowden, President	John Urban, Director	John Cook, Director
Denis Raab, Director	Ted Gaffney, Vice President	
Mark Piontek, Legal Counsel	Bob Schwermann, Financial Advisor	
Brian Schwermann, Financial Advisor	Ron Smith, General Manager	
Tim Geraghty, Treasurer/Clerk	Kim Cantrell, Deputy Clerk	
Brian Pieper, Operations Manager	Matt Jaspering, District Engineer	

The regular meeting of the Board of Directors of Public Water Supply District #2 of St. Charles County, Missouri, was held on March 9, 2016 at the Water District offices, 100 Water Drive, O'Fallon, Missouri, at 7:00 PM.

Virginia Dowden, called the meeting to order. Tim Geraghty served as Clerk of the meeting and attested that notice of the meeting was duly and timely posted. The following directors were present: John Urban, John Cook, Virginia Dowden, Ted Gaffney and Denis Raab.

Virginia Dowden requested a motion to adopt the meeting agenda. After further discussion, John Urban made a motion to adopt the meeting agenda as written, seconded by Ted Gaffney, all yea, motion carried.

Virginia Dowden presented the February 24, 2016 Special Board meeting minutes for review and approval. After review and discussion, Ted Gaffney motioned to accept the February 24, 2016 Special Board meeting minutes as presented, seconded by John Urban, all yea, motion carried.

Virginia Dowden presented the February 17, 2016 Regular Board meeting minutes for review and approval. Two corrections to the minutes were needed. (1) The meeting date was incorrect at the top of the first page and in the first paragraph. (2) In the second full paragraph of the fourth page, the wastewater treatment plant was incorrectly listed as "Sycamore Creek" but should be corrected to list "Castlegate, New Melle and Boone Ridge Waste Water Treatment Plants." After review and discussion, John Urban motioned to accept the February 17, 2016 Regular Board meeting minutes as corrected, seconded by Ted Gaffney, all yea, motion carried.

Virginia Dowden presented the list of bills for review and consideration. After further discussion, Ted Gaffney motioned to approve the bills in the amount of \$3,636,824.77, seconded by John Urban, all yea, motion carried.

Virginia Dowden requested Tim Geraghty review the District's Treasurer's Report. Mr. Geraghty reviewed the District's Treasurer's Report including the Summary of Bank Accounts, Balance Sheet, and revenues and expenses for the period ending January 31, 2016. After further discussion, Ted Gaffney motioned to approve the Treasurer's Report as presented, seconded by John Urban, all yea, motion carried.

Tim Geraghty stated that Hibbard Inshore was asked to give a presentation on the Lake St. Louis Sewer Inspection Project but notified staff just before the meeting that they would not attend.

Chuck Ruedebusch, Chairman of the Lake St. Louis Advisory Committee stated that the Advisory Committee recommends that the Board instruct staff to begin contract negotiations with IPI for locating,

cleaning, inspecting and constructing access points along the sewer lines under Lake St. Louise and Lake St. Louis. After further discussion, John Cook motioned that staff begin negotiating contracts with IPI as the only fully responsive bidder, and on an emergency basis, for locating, cleaning, inspecting and constructing access points along the sewer lines under Lake St. Louise and Lake St. Louis, seconded by Denis Raab, all yea, motion carried.

Tim Geraghty stated that Board Member Training will be held at the District office on June 16, 2016 from 9:00 am until 4:00 pm. The training will be provided by the Missouri Rural Water Association.

Tim Geraghty reviewed the District's Purchasing Policy. No policy changes were made by the Board.

Bob and Brian Schwermann distributed information related to the 2016B refinancing bond issue. Bob Schwermann reviewed the related documents including consulting and other fees.

Bob Schwermann announced that a Special Board meeting was necessary for the 2016B refinancing bond issue. After further discussion, Denis Raab motioned to approve holding a Special Board Meeting on Wednesday, March 16, 2016 at 12:30PM at the Water District office for the purpose of approving documents for the 2016 refinancing bond issue, seconded by John Urban, all yea, motion carried.

Virginia Dowden requested that Brian Pieper provide the Board with an update on the operations of the District. Mr. Pieper reported on the operations and maintenance of the District's water and sewer systems and other facilities during the month of January 2016. Mr. Pieper also presented information on customer service inquiries that were handled during the month.

Brian Pieper stated that staff received an invoice from Heggemann Plumbing & Pipe, Inc., for the emergency repair of the sodium hypochlorite piping at the Water Treatment Plant at the total cost of \$9,952.65. After further discussion, Ted Gaffney motioned to approve the invoice from Heggemann Plumbing & Pipe, Inc., for the emergency repair of sodium hypochlorite piping at the Water Treatment Plant at the total cost of \$9,952.65, seconded by John Urban, all yea, motion carried.

Brian Pieper stated that staff received an invoice from State Motor & Control Solutions Company for the emergency repair of the Augusta #2 Lift Station submersible pump at a total cost of \$3,592.16. After further discussion, John Urban motioned to approve the invoice from State Motor & Control Solutions Company for the emergency repair of the Augusta #2 Lift Station submersible pump at a total cost of \$3,592.16, seconded by Ted Gaffney, all yea, motion carried.

Ron Smith presented detailed information about water distribution water quality testing required by regulations and performed by staff.

Virginia Dowden requested Matt Jaspering present the Engineer's Report. Mr. Jaspering provided updates on the Water District's projects.

Matt Jaspering informed the Board that Cochran Engineering submitted a proposal for engineering services related to installation of a dedicated fill/drain line at the Westwood Trails Elevated Tower at a total cost of \$13,050.00. After further discussion, Ted Gaffney motioned to approve the proposal from Cochran Engineering for professional engineering services related to installation of a dedicated fill/drain line at the Westwood Trails Elevated Tower at a total cost of \$13,050.00, seconded by John Urban, all yea, motion carried.

Matt Jaspering stated that the District received bids for the replacement of the O'Fallon Meter Vault located along Feise Road near Frontier Park Drive and the lowest and best bid was received from Mick Mehler and Sons, Inc. at the total cost of \$28,840.00. After further discussion, John Urban motioned to accept the bid from Mick Mehler and Sons, Inc., as the lowest and best bid for replacement of the O'Fallon Meter Vault at the total cost of \$28,840.00, seconded by Ted Gaffney, all yea, motion carried.

Matt Jaspering informed the Board that staff received a request to release 18,217 square feet of utility easement located at 845 Feise Road within the City of O'Fallon. After further discussion, John Urban moved to approve the release of 18,217 square feet of utility easement located at 845 Feise Road, seconded by Ted Gaffney, all yea, motion carried.

Matt Jaspering explained there were three new water systems and two new sewer systems that have been dedicated to the Water District that requires the Board's formal acceptance. Staff requested the Board approve and accept Wyndemere Estates Phase 3B with a construction cost of \$62,844.78 for water and \$101,159.10 for sewer, Villas at Ridgepointe Plat 5 with a construction cost of \$29,766.48 for water and \$38,674.33 for sewer, Willow Walk Phase 2B with a construction cost of \$104,204.47 for water. After further discussion, John Urban motioned to approve the acceptance of the water and sewer systems; seconded by Ted Gaffney, all yea, motion carried.

Matt Jaspering explained that five permanent easements were dedicated to the Water District that require the Board's formal acceptance. Staff requested the Board approve and accept Wyndemere Phase 3B Offsite easements with a value of \$7,079.04, Wyndemere Phase 3B easement with a value of \$108,436.99, Villas at Ridgepointe Plat 5 with a value of \$134,538.85, Woods at Duello Crossing water and sewer easement with a value of \$262.68, Willow Walk Estates Plat 2B with a value of \$361,632.70. After further discussion, John Urban motioned to approve the acceptance of these dedicated permanent easements; seconded by Ted Gaffney, all yea, motion carried.

Matt Jaspering informed the Board that a letter was received from Wright City with regards to water and sewer service to the Banze Property. After further discussion, Ted Gaffney made a motion to authorize the release of water and sewer service to the Banze Property to the City of Wright City, seconded by John Urban, all yea, motion carried.

Virginia Dowden opened the floor to public comment. Becky Anderson asked questions with regards to East Central Missouri Water and Sewer Authority and how it related to the Water District. John Cook requested a presentation be made at the next Regular Board meeting on the topic.

Todd Thomas made a recommendation to advertise project bids in Dodge Reports.

Virginia Dowden inquired if there was any business that would require an executive session. Mark Piontek stated there were no matters for which the Board should convene in executive session. Being no other items for business, John Urban motioned to adjourn; Ted Gaffney seconded, all yea, motion carried.

Minutes approved this 13th day of April, 2016.

Virginia Dowden
Virginia Dowden, President



Ted Gaffney
Geraghty, Clerk