

Public Water Supply District #2 of St. Charles County, Missouri
Minutes of the January 13, 2016 Regular Board Meeting

Denis Raab	John Urban	John Cook	Virginia Dowden
Ted Gaffney	Tim Geraghty	Kim Cantrell	Matt Jaspering
Brian Pieper	Mark Piontek	Bob Schwermann	Brian Schwermann
Tony Sneed	Ron Smith		

The regular meeting of the Board of Directors of Public Water Supply District #2 of St. Charles County, Missouri, was held on January 13, 2016 at the Water District offices, 100 Water Drive, O'Fallon, Missouri, at 7:00 PM.

Virginia Dowden, called the meeting to order. Tim Geraghty served as Clerk of the meeting and attested that notice of the meeting was duly and timely posted.

The following directors were present: John Urban, John Cook, Ted Gaffney, Virginia Dowden and Denis Raab.

Virginia Dowden stated a motion was needed to adopt the meeting agenda. After further discussion, John Urban made a motion to adopt the meeting agenda as written, seconded by Ted Gaffney, all yea, motion carried.

Virginia Dowden stated a motion was needed to adopt the meeting consent agenda. After further discussion, John Urban made a motion to adopt the meeting consent agenda as written, seconded by Ted Gaffney, all yea, motion carried.

Virginia Dowden presented the December 2, 2015 Special Board meeting minutes for review and approval. After review and discussion, Ted Gaffney motioned to accept the December 2, 2015 Special Board meeting minutes as presented, seconded by John Urban, all yea, motion carried.

Next, Virginia Dowden presented the December 9, 2015 Regular Board meeting minutes for review and approval. After review and discussion, John Urban motioned to accept the December 9, 2015 Regular Board meeting minutes as presented, seconded by John Cook, all yea, motion carried.

Virginia Dowden presented the list of bills for review and consideration. After further discussion, Ted Gaffney motioned to approve the bills in the amount of \$2,592,590.12, seconded by John Urban, all yea, motion carried.

Virginia Dowden requested Tim Geraghty review the District's Treasurer's Report. Mr. Geraghty reviewed the District's Treasurer's Report including the Summary of Bank Accounts, Balance Sheet, and revenues and expenses for the period ending November 30, 2015. After further discussion, John Urban motioned to approve the Treasurer's Report as presented, seconded by Ted Gaffney, all yea, motion carried.

Tim Geraghty described the wholesale water rate decrease from the City of St. Louis effective March 2016.

Tim Geraghty informed the Board of the estimated 2016A bond closing fees. Bob Schwermann reviewed the 2016A bond documents with the Board.

Chuck Ruedebusch, Chairman of the District's Lake St. Louis Sewer Committee, thanked the Board for allowing the Committee to stay involved with the Lake St. Louis Sewer Project. On behalf of the Committee, member Tony Sneed reported that the Committee recommends the Board:

- approve the Committee's Sewer System Inspection/Cleaning Scope of Work, and
- accept the following four vendors as qualified to submit proposals and to present their project approaches to the Board for the recommended Sewer System Inspection/Cleaning Scope of Work: Doetsch International, Hibbard Inshore, Interactive Pipe Inspection (IPI) and RedZone Robotics.

After further discussion, John Cook made a motion to approve the Sewer System Inspection/Cleaning Scope of Work and have the four vendors present proposals and project approaches to the Board, seconded by Ted Gaffney, all yea, motion carried.

John Cook made a motion to hold the presentations for the Lake St. Louis Sewer System Inspection/Cleaning on February 24, 2016 @ 5:00 pm, seconded by Ted Gaffney, all yea, motion carried.

Tim Geraghty reviewed the requests by Mr. Darrell Dechant and Mr. James Inghram who each requested to be considered for filling any current or future vacancies on the Board.

Virginia Dowden requested that Brian Pieper provide the Board with an update on the operations of the District. Mr. Pieper reported on the operations and maintenance of the District's water and sewer systems and other facilities during the month of November 2015. Mr. Pieper also presented information on customer service inquiries that were handled during the month.

Tim Geraghty informed the Board that staff applied for the annual Department of Energy (DOE) grant for sampling and testing of the water treatment plant well field. Mr. Geraghty stated that it is staff's recommendation that the Water District continue to have its consultant, Black and Veatch, take the same number of samples as was previously approved by the Board. The District would continue to accept grant payments from DOE for a limited number of tests while the District would pay for the remaining tests. The staff asked for the Board to accept the professional services proposal from Black & Veatch for sampling of the Water Treatment Plant Well Fields at a total annual cost of \$52,413.00. After further discussion, John Urban motioned to approve the professional services proposal from Black & Veatch for sampling of the Water Treatment Plant Well Fields at a total annual cost of \$52,413.00, seconded by Ted Gaffney, all yea, motion carried.

Tim Geraghty stated that staff received the invoice from Flynn Well Drilling Co., Inc. for the emergency repair of the Sumac Ridge Well that failed on December 3, 2015, at the total cost of \$7,426.00. After further discussion, Ted Gaffney motioned to approve the invoice from Flynn Well Drilling Co., Inc. for the emergency repair of the Sumac Ridge Well, at the total cost of \$7,426.00, seconded by John Urban, all yea, motion carried.

Virginia Dowden requested Matt Jaspering present the Engineer's Report. Mr. Jaspering provided updates on the Water District's projects.

Matt Jaspering informed the Board that O.R. Colan provided Work Authorization No. 39 for easement acquisition services related to the proposed water line relocation along Stump Road in Dardenne Prairie at the not-to-exceed cost of \$6,600.00. After further discussion, Ted Gaffney motioned to approve Work Authorization No. 39 from O.R. Colan for easement acquisition services related to the proposed water line relocation along Stump Road in Dardenne Prairie at the not-to-exceed cost of \$6,600.00, seconded by John Urban, all yea, motion carried.

Matt Jaspering explained that at the previous Board meeting, Mr. Hillard Gordon inquired about the possibility of the Water District installing an additional fire hydrant in the vicinity of his home to provide the fire department with quicker access to water in the event of a nearby fire. After further discussion, Mr. Jaspering stated that staff will go out and double check the hydrant and discuss further with the fire department and report back at the February meeting.

Matt Jaspering informed the Board that the District's customer service department is in need of additional meter reading equipment to replace outdated equipment to continue to gather meter data and conduct other customer service related activities in an efficient manner. Mr. Jaspering stated that prices were obtained for one Pocket Reader, four meter reading wands, two belt clip transceivers and one mobile data collector with a rugged laptop and power cord from Schulte Supply, the area's exclusive provider of Neptune meters and related equipment at the total cost of \$24,362.30. After further discussion, John Urban motioned to approve the purchase of additional meter reading equipment from Schulte Supply at the total cost of \$24,362.30, seconded by Ted Gaffney, all yea, motion carried.

Matt Jaspering informed the Board that the District received bids for the installation of a new manhole at 17 Chartres in Lake St. Louis and the lowest and best bidder was Gaehle Grading, LLC at the total cost of \$18,384.00. After further discussion, Ted Gaffney motioned to approve the bid received from Gaehle Grading, LLC in the amount of \$18,384.00 for installation of a new manhole at 17 Chartres, seconded by John Urban, all yea, motion carried.

Matt Jaspering informed the Board that the District received bids for the Foristell Water Main Extension Project and the lowest and best bidder was Wehmeyer Farms, Inc. at the total cost of \$108,900.00. After further discussion, John Urban motioned to approve the bid from Wehmeyer Farms, Inc., at the total cost of \$108,900.00 for the Foristell Water Main Extension Project, seconded by Denis Raab, all yea, motion carried.

Matt Jaspering explained that McBride Wyndgate, LLC completed all obligations to the District for the Wyndgate Village B Plat 2A & 2B development's one-year escrow reduction in the amount of \$9,574.57. After further discussion, Ted Gaffney motioned to approve the reimbursement of \$9,574.57 to McBride Wyndgate, LLC for the one-year escrow reduction of Wyndgate Village B Plat 2A & 2B, seconded by John Urban, all yea, motion carried.

Matt Jaspering explained that Jim Reed Construction, Inc. has completed all obligations to the District for the Old Farm Estates development's one-year escrow reduction in the amount of \$5,380.12. After further discussion, John Urban motioned to approve the reimbursement of \$5,380.12 to Jim Reed Construction, Inc. for the one-year escrow reduction of Old Farm Estates, seconded by Ted Gaffney, all yea, motion carried.

Matt Jaspering informed the Board that staff received a proposal from R.E. Pedrotti Company, Inc., the District's systems integration company for SCADA at the Water Treatment Plant, for SCADA improvements which will allow Water Treatment Plant staff to monitor various levels,

flows and chemical measurements at the new Booster Pump Station, at a not-to-exceed cost of \$10,842.00. After further discussion, John Urban motioned to approve the proposal from R.E. Pedrotti Company, Inc., for SCADA monitoring improvements at a not-to-exceed cost of \$10,842.00, seconded by Ted Gaffney, all yea, motion carried.

Virginia Dowden opened the floor up for Public Comment. Todd Thomas requested that Brotcke Well & Pump be added to the Emergency Response Plan list for well repairs.

Denis Raab inquired about the Board Members being compensated. Mark Piontek agreed to compile the related information and have it ready for the Board to discuss and consider at the next Board meeting.

Virginia Dowden inquired if there was any business that would require an executive session. Mark Piontek stated there were matters for which the Board should convene in executive session pursuant to Section 610.022(1) and Sections 610.021(1) and (2) RSMo to discuss matters involving legal actions, confidential and/or privileged communications between District Officials, its representatives and its attorneys, and/or leasing, purchase or sale of real estate. Mrs. Dowden solicited for a motion to close the regular session and convene to an executive session. John Cook motioned to close the regular session and convene to an executive session; seconded by John Urban. Tim Geraghty called a roll call vote: Denis Raab voted yea, John Cook voted yea, John Urban voted yea, Virginia Dowden voted yea, Ted Gaffney all yea, motion carried.

Being no other items for business, John Cook motioned to adjourn the Executive Session, reopen the Regular Session and then Adjourn the Regular Session; John Urban seconded. Tim Geraghty called a roll call vote: Denis Raab voted yea, John Cook voted yea, John Urban voted yea, Virginia Dowden voted yea, Ted Gaffney voted yea, all yea, motion carried.

Minutes approved this 17th day of FEBRUARY, 2016.

Virginia Dowden
Virginia Dowden, President

Tim Geraghty
Tim Geraghty, Clerk

