

**Public Water Supply District #2 of St. Charles County, Missouri**  
**Minutes of the March 8, 2017 Regular Board Meeting**

Denis Raab, President  
Vicky Steinkamp, Director  
Jim Inghram, Director

John Cook, Vice President  
Kay Schnurr, Director

Mark Piontek, Legal Counsel

Bob Schwermann, Financial Advisor

Kim Cantrell, Clerk  
Matt Jaspering, District Engineer

Ron Smith, Treasurer

The regular meeting of the Board of Directors of Public Water Supply District #2 of St. Charles County, Missouri, was held on March 8, 2017 at the Water District offices, 100 Water Drive, O'Fallon, Missouri, at 6:00 PM.

Denis Raab called the meeting to order. Kim Cantrell served as Clerk of the meeting and attested that notice of the meeting was duly and timely posted. The following directors were present: Denis Raab, John Cook, Vicky Steinkamp, Kay Schnurr and Jim Inghram.

Denis Raab requested a motion to adopt the meeting agenda as amended. Vicky Steinkamp moved to adopt the agenda as presented, seconded by John Cook, all yea, motion carried.

Denis Raab presented the February 8, 2017 Regular Board meeting minutes for review and approval. After further review and discussion, Vicky Steinkamp motioned to accept the February 8, 2017 Regular Board meeting minutes as presented, seconded by Kay Schnurr, all yea, motion carried.

Next, Denis Raab presented the February 22, 2017 Special Board meeting minutes for review and approval. After further review and discussion, Kay Schnurr motioned to accept the February 22, 2017 Special Board meeting minutes as corrected, seconded by Vicky Steinkamp, all yea, motion carried.

Denis Raab presented the list of bills for review and consideration. After further discussion, Jim Inghram motioned to approve the bills, seconded by Kay Schnurr, all yea, motion carried.

Kay Schnurr requested for a list of groups the District are members of.

John Cook requested for a list of conferences that are coming up.

Dan Oberle recommended that some of the Board members attend subdivision Home Owner Association (HOA) meetings.

Denis Raab requested Ron Smith review the District's Treasurer's Report. Mr. Smith reviewed the District's Treasurer's Report including the Summary of Bank Accounts, Balance Sheet, and revenues and expenses for the period ending January 31, 2017. After further discussion, Kay Schnurr motioned to approve the Treasurer's Report as presented, seconded by Jim Inghram, all yea, motion carried.

Ron Smith explained the Arbitrage calculation letter to the Board that was included in the Board packet.

Ron Smith reviewed the Alliance Water Resources Monthly Financial Status with the Board.

Denis Raab opened discussion of Old Business related to the City of O'Fallon Sewer Odor Complaints. Ron Smith provided a brief update on the status of using the oxidizing material. John Cook recommended the District purchase a couple H2S detectors with the wands.

Matt Jaspering informed the Board that the City of O'Fallon emailed him letting the District know they sealed their manholes.

Ron Smith provided an update on the City of Wright City Sewer System. Vicky Steinkamp requested to attend the next meeting.

Kim Cantrell provided an update on the Economic Impact Study by Carl Brown.

Denis Raab requested a motion to accept the Old Business. Vicky Steinkamp made a motion to accept the Old Business, seconded by Kay Schnurr, all yeas, motion carried.

Ron Smith and Mark Piontek explained the Howard Bend Levee District Fee and stated it was recommended to pay the prepayment fee at a decreased tax and interest charge in the amount of \$4,102.93. After further discussion, Vicky Steinkamp motioned to approve the \$4,102.93 payment for the Howard Bend Levee District Fee, seconded by Kay Schnurr, all yeas, motion carried.

John Cook made a motion that a flier be sent out with the bills regarding the upcoming elections and open positions as well as in the quarterly newsletter, seconded by Kay Schnurr, all yeas, motion carried.

John Cook made a motion that the District should have a Corporate credit card for when the Board attends events and Kim Cantrell the District's Clerk will be in charge of making the reservations, etc. for the Board, seconded by Vicky Steinkamp, all yeas, motion carried.

Denis Raab requested that Ron Smith provide the Board with an update on the operations of the District. Mr. Smith reported on the operations and maintenance of the District's water and sewer systems and other facilities during the month of January 2017. Mr. Smith also presented information on customer service inquiries that were handled during the month.

Kay Schnurr requested a copy of the report on the Daniel Boone Storage Tank be sent out to the Board.

Denis Raab requested Matt Jaspering present the Engineer's Report. Mr. Jaspering provided updates on the Water District's projects including the Lake St. Louis Sewer Improvement Program.

Kay Schnurr requested a copy of the report from IPI on the Lake St. Louis be sent out to the Board.

The Board requests that the IPI report wait to be presented until April 18<sup>th</sup> at a Special Board meeting at the Lake St. Louis Community Association.

Matt Jaspering informed the Board that Donohue & Associates, Inc., submitted a proposal for engineering services related to Phase 8 of the Lake St. Louis I & I Study at a cost not-to-exceed of \$59,690.00. After further discussion, Vicky Steinkamp motioned to approve the proposal from Donohue & Associates, Inc., for engineering services related to Phase 8 of the Lake St. Louis I & I Study at a cost not-to-exceed of \$59,690.00, seconded by Kay Schnurr, all yea, motion carried.

Matt Jaspering stated that Hanson Professional Services has submitted Amendment No. 1 to the Lakewood Lift Station Upgrades Agreement for Professional Services for tasks to be completed outside the original scope of work at the additional cost of \$166,866.00. After further discussion, Jim Inghram motioned to approve Amendment No. 1 from Hanson Professional Services at an additional cost of \$166,866.00, seconded by Vicky Steinkamp, all yea, motion carried.

Matt Jaspering stated that Hanson Professional Services has submitted Amendment No. 2 to the Henke Force Main Upgrades (Phase 1) Agreement for Professional Services for tasks to be completed outside the original scope of work at the additional cost of \$128,463.00. After further discussion, Jim Inghram motioned to approve Amendment No. 2 from Hanson Professional Services at an additional cost of \$128,463.00, seconded by Vicky Steinkamp, all yea, motion carried.

Matt Jaspering informed the Board that McBride Wyndgate, LLC completed all obligations to the District at this time for the Wyndgate Village B Plat 3B developments three year escrow release in the amount of \$5,000.00. After further discussion, Kay Schnurr motioned to approve the release of the \$5,000.00 escrow to McBride Wyndgate, LLC for completed obligations to the District for the Wyndgate Village B Plat 3B development, seconded by Vicky Steinkamp, all yea, motion carried.

Matt Jaspering explained there were six new water systems and two new sewer systems that have been dedicated to the Water District that requires the Board's formal acceptance. Staff requested the Board approve and accept Cottages of Lake St. Louis with a construction cost of \$38,442.00 for water and \$39,748.00 for sewer, Heritage at Hawk Ridge Plat 6 with a construction cost of \$160,000.00 for water and \$85,000.00 for sewer, Villages at Montrachet Phase 2A with a construction cost of \$25,841.00 for water, Villages at Montrachet Phase 2B with a construction cost of \$75,785.00 for water, The Villages at Montrachet Phase 3 with a construction cost of \$14,185.00 for water, Ashford Knoll Phase 1 with a construction cost of \$97,686.59 for water. After further discussion, Jim Inghram motioned to approve the acceptance of the water and sewer systems; seconded by Vicky Steinkamp, all yea, motion carried.

Matt Jaspering explained that eight permanent easements were dedicated to the Water District that require the Board's formal acceptance. Staff requested the Board approve and accept Cottages at Lake St. Louis easements with a value of \$19,615.41, Villages at Montrachet Plat 2, Phases 2A & 3 easement with a value of \$308,469.55, Villages at Montrachet Plat 3, Phase 2B with a value of \$68,428.05, Heritage at Hawk Ridge Plat 6 easement with a value of \$342,665.19, SAC Holdings, LLC Brookfield Crossing with a value of \$158.45, G & J Keeven, LLC., Brookfield Crossing with a value of \$227.99, G & J Keeven, Brookfield Crossing with a value of \$152.35, Ashford Knoll Plat 1 with a value of \$281,183.50. After further discussion, Vicky Steinkamp motioned to approve the acceptance of these dedicated permanent easements; seconded by Kay Schnurr, all yea, motion carried.

Denis Raab opened the floor for Public Comment. Dan Oberle of IPI informed the Board that Parks & Lakes will be having training for boaters that will be around the IPI buoys. IPI will be attending.

Kathy Schweikert, the Mayor of Lake St. Louis thanked Matt Jaspering for all the work he has been doing and keeping everyone informed.


Jim Inghram stated that he and Dan Oberle went to Gundaker Realtors to give an update on the Lake St. Louis Project.

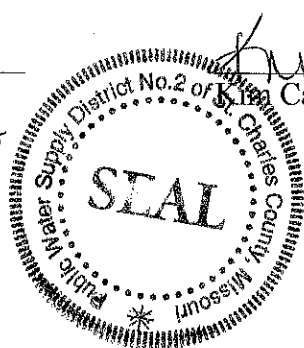
Denis Raab inquired if there was any business that would require an executive session. Mark Piontek stated there were matters for which the Board should convene in executive session pursuant to Section 610.022(1) and Sections 610.021(1) and (2) RSMo to discuss matters involving legal actions, confidential and/or privileged communications between District Officials, its representatives and its attorneys, and/or leasing, purchase or sale of real estate. John Cook motioned to close the regular session and convene to an executive session; seconded by Kay Schnurr. Kim Cantrell called a roll call vote: Denis Raab voted yea, Vicky Steinkamp voted yea, Jim Inghram voted yea, Kay Schnurr voted yea, John Cook voted yea, all yea, motion carried.

Vicky Steinkamp motioned to adjourn the Executive Session and reopen the Regular Session; Denis Raab seconded. Kay Schnurr called a roll call vote: Denis Raab voted yea, Jim Inghram voted yea, Kay Schnurr voted yea, John Cook voted yea, Vicky Steinkamp voted yea, all yea, motion carried.

Denis Raab inquired if there was any other business to come before the Board. Being no other items for business, Vicky Steinkamp motioned to adjourn; Jim Inghram seconded, all yea, motion carried.

Minutes approved this 12<sup>th</sup> day of April, 2017.

  
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Denis Raab, President  
John Cook, Vice President



  
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Kim Cantrell, Clerk