

Public Water Supply District #2 of St. Charles County, Missouri
Minutes of the February 8, 2017 Regular Board Meeting

Denis Raab, President
Vicky Steinkamp, Director
Jim Inghram, Director

John Cook, Vice President
Kay Schnurr, Director

Mark Piontek, Legal Counsel

Bob Schwermann, Financial Advisor

Kim Cantrell, Clerk
Brian Pieper, Operations Manager

Ron Smith, Treasurer
Matt Jaspering, District Engineer

The regular meeting of the Board of Directors of Public Water Supply District #2 of St. Charles County, Missouri, was held on February 8, 2017 at the Water District offices, 100 Water Drive, O'Fallon, Missouri, at 6:00 PM.

Denis Raab called the meeting to order. Kim Cantrell served as Clerk of the meeting and attested that notice of the meeting was duly and timely posted. The following directors were present: Denis Raab, John Cook, Vicky Steinkamp, Kay Schnurr and Jim Inghram.

Denis Raab requested a motion to adopt the meeting agenda as amended. Kay Schnurr moved to adopt the agenda as presented, seconded by Vicky Steinkamp, all yea, motion carried.

Denis Raab presented the November 30, 2016 Special Board meeting minutes for review and approval. After further review and discussion, Kay Schnurr motioned to accept the November 30, 2016 Special Board meeting minutes as presented, seconded by Jim Inghram, all yea, motion carried.

Next, Denis Raab presented the January 11, 2017 Regular Board meeting minutes for review and approval. It was noted that on page 3b2, paragraph 6, that it should state the Alliance budget. After further review and discussion, Vicky Steinkamp motioned to accept the January 11, 2017 Regular Board meeting minutes as corrected, seconded by Jim Inghram, all yea, motion carried.

Denis Raab presented the list of bills for review and consideration. After further discussion, John Cook motioned to approve the bills, seconded by Vicky Steinkamp, all yea, motion carried.

Denis Raab requested Ron Smith review the District's Treasurer's Report. Mr. Smith reviewed the District's Treasurer's Report including the Summary of Bank Accounts, Balance Sheet, and revenues and expenses for the period ending December 31, 2016. After further discussion, Kay Schnurr motioned to approve the Treasurer's Report as presented, seconded by John Cook, all yea, motion carried.

Ron Smith reviewed the Alliance Water Resources, Inc. Statement of Expenses for the District's 2016 Fiscal Year. Mr. Smith reviewed the budgeted amount and the final expenses and reported that the District will receive a credit from Alliance in the amount of \$306,816.00 on the March invoice. Mr. Smith thanked the Board for giving Alliance the opportunity to serve the District.

Denis Raab opened discussion of Old Business related to the City of O'Fallon Sewer Odor Complaints. Ms. Brenda Lowder of the O'Fallon Chamber of Commerce expressed her concerns with the smell of the sewer in the O'Fallon area near the Chamber office, she asked that the Water District work with the City of O'Fallon to find a solution to stop the odors.

Ms. Michelle Revelle of My King Studios of Dance also expressed her concerns with the odors of the sewers.

Denis Raab thanked the ladies for coming to the meeting and bringing their concerns to the Board. After further discussion, the Board directed staff to work with the City of O'Fallon on the sewer smell.

James Moody informed the Board that he would be contacting the State Representatives and Senators to schedule a meeting with the Board.

John Cook made a motion to identify an Engineering Firm to prepare an RFQ to identify OMI services for East Central, seconded by Denis Raab, all yea, motion carried. Mark Piontec was tasked with the responsibility of preparing the RFQ.

Denis Raab requested that Brian Pieper provide the Board with an update on the operations of the District. Mr. Pieper reported on the operations and maintenance of the District's water and sewer systems and other facilities during the month of December 2016. Mr. Pieper also presented information on customer service inquiries that were handled during the month.

Brian Pieper informed the Board there are possible structural issues with the Daniel Boone Storage Tank.

Denis Raab requested Matt Jaspering present the Engineer's Report. Mr. Jaspering provided updates on the Water District's projects including the Lake St. Louis Sewer Improvement Program.

Matt Jaspering informed the Board that O.R. Colan provided Work Authorization No. 41 for the services related to the acquisition of easements on fifteen properties along Highway Z at a not-to-exceed cost of \$39,200.00. After further discussion, Jim Ingraham motioned to approve Work Authorization No. 41 from O.R. Colan for the services related to the acquisition of easements on fifteen properties along Highway Z at a not-to-exceed cost of \$39,200.00, seconded by Kay Schnurr, all yea, motion carried.

Matt Jaspering stated that AECOM submitted a proposal for engineering services related to the Army Area Ground Storage Tank Feasibility Study located at the Weldon Springs Training Area at a cost not-to-exceed \$69,862.00. After further discussion, Jim Inghram motioned to approve the proposal from AECOM for engineering services related to the Army Area Ground Storage Tank Feasibility Study located at the Weldon Springs Training Area at a cost not-to-exceed \$69,862.00, seconded by Vicky Steinkamp, all yea, motion carried.

Matt Jaspering stated that Black & Veatch Corporation submitted Contact Amendment No. 1 to the Agreement for Professional Services for tasks to be completed outside the scope of work on the Water Treatment Plant Fill Line and Dust Collector Replacement and Water Plant Service Water Supply Improvements at an increase of \$14,343.00. After further discussion, Jim Inghram motioned to approve Contract Amendment No. 1 from Black & Veatch Corporation on the Water Treatment Plant Fill Line and Dust Collector Replacement and Water Plant Service Water Supply Improvements at an increase of \$14,343.00, seconded by Vicky Steinkamp, all yea, motion carried.

Matt Jaspering informed the Board that Crawford, Murphy & Tilly, Inc., submitted a proposal for engineering services related to the David Hoeckel Parkway Phase 2 Water Main Extension at a total cost of \$20,635.00. After further discussion, Jim Inghram motioned to approve the proposal from Crawford, Murphy & Tilly, Inc., for engineering services related to the David Hoeckel Parkway Phase 2 Water Main Extension at a total cost of \$20,635.00, seconded by Vicky Steinkamp, all yea, motion carried.

Matt Jaspering informed the Board that Cochran Engineering submitted a proposal for professional services related to the Highway D/DD & Highway N/Schaper Road Tower Site Evaluations Project at a total cost of \$29,080.00. After further discussion, Vicky Steinkamp motioned to approve the proposal from Cochran Engineering for professional services related to the Highway D/DD & Highway N/Schaper Road Tower Site Evaluations Project at a total cost of \$29,080.00, seconded by Kay Schnurr, all yea, motion carried.

Matt Jaspering stated that the Augusta Shores Owners Association, Inc., has completed all obligations to the District at this time for the Augusta Shores Hickory Lake Spillway Repair Water Main Relocation's three year escrow release. Mr. Jaspering stated that staff recommends releasing the remainder of Augusta Shores Owner's Association, Inc.'s security deposit in the amount of \$760.00. After further discussion, Kay Schnurr motioned to approve the release of Augusta Shores Owner's Association, Inc.'s security deposit in the amount of \$760.00, seconded by Jim Inghram, all yea, motion carried.

Matt Jaspering informed the Board that McBride Red Hawk, Inc., has completed all obligations to the District at this time for the Boardwalk Gardens development's three year escrow release. Mr. Jaspering stated that staff recommends releasing the remainder of McBride Red Hawk, Inc.'s security deposit in the amount of \$5,000.00. After further discussion, Kay Schnurr motioned to approve the release of McBride Red Hawk, Inc.'s security deposit in the amount of \$5,000.00, seconded by Vicky Steinkamp, all yea, motion carried.

Denis Raab inquired if there was any business that would require an executive session. Mark Piontek stated there were matters for which the Board should convene in executive session pursuant to Section 610.022(1) and Sections 610.021(1) and (2) RSMo to discuss matters involving legal actions, confidential and/or privileged communications between District Officials, its representatives and its attorneys, and/or leasing, purchase or sale of real estate. Vicky Steinkamp motioned to close the regular session and convene to an executive session; seconded by Jim Inghram. Kim Cantrell called a roll call vote: Denis Raab voted yea, Vicky Steinkamp voted yea, Jim Inghram voted yea, Kay Schnurr voted yea, John Cook voted yea, all yea, motion carried.

Kay Schnurr motioned to adjourn the Executive Session and reopen the Regular Session; Vicky Steinkamp seconded. Kim Cantrell called a roll call vote: Denis Raab voted yea, Jim Inghram voted yea, Kay Schnurr voted yea, John Cook voted yea, Vicky Steinkamp voted yea, all yea, motion carried.

Kay Schnurr moved to approve the following ordinance for use of Eminent Domain for permanent utility and temporary construction easements for the Henke Force Main (Phase 1) Improvement Project from Bent Oak, LLC:

**AN ORDINANCE AUTHORIZING AND DIRECTING THE EXERCISE OF THE
POWER OF EMINENT DOMAIN OF PUBLIC WATER SUPPLY DISTRICT NO. 2
OF ST. CHARLES COUNTY, MISSOURI FOR THE PURPOSE OF ACQUIRING
EASEMENTS FOR SANITARY SEWER PURPOSES**

Seconded by Vicky Steinkamp, all yea, motion carried.

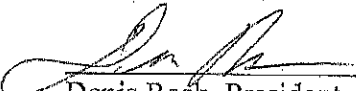
Kay Schnurr moved to approve the following ordinance for use of Eminent Domain for permanent utility and temporary construction easements for the Henke Force Main (Phase 1) Improvement Project from Charles B. Gittermeier:

**AN ORDINANCE AUTHORIZING AND DIRECTING THE EXERCISE OF THE
POWER OF EMINENT DOMAIN OF PUBLIC WATER SUPPLY DISTRICT NO. 2
OF ST. CHARLES COUNTY, MISSOURI FOR THE PURPOSE OF ACQUIRING
EASEMENTS FOR SANITARY SEWER PURPOSES**

Seconded by Jim Inghram, all yea, motion carried.

Denis Raab inquired if there was any other business to come before the Board. Being no other items for business, Kay Schnurr motioned to adjourn; Vicky Steinkamp seconded, all yea, motion carried.

Minutes approved this 8th day of March, 2017.



Denis Raab, President



Kim Cantrell, Clerk

