

Public Water Supply District #2 of St. Charles County, Missouri
Minutes of the January 11, 2017 Regular Board Meeting

John Cook, Vice President
Kay Schnurr, Director

Vicky Steinkamp, Director
Jim Inghram, Director

Mark Piontek, Legal Counsel
Brian Schwermann, Financial Advisor

Bob Schwermann, Financial Advisor

Kim Cantrell, Clerk
Brian Pieper, Operations Manager
Tim Geraghty, Director of Operations

Ron Smith, Treasurer
Matt Jaspering, District Engineer

The regular meeting of the Board of Directors of Public Water Supply District #2 of St. Charles County, Missouri, was held on January 11, 2017 at the Water District offices, 100 Water Drive, O'Fallon, Missouri, at 6:00 PM.

John Cook called the meeting to order. Kim Cantrell served as Clerk of the meeting and attested that notice of the meeting was duly and timely posted. The following directors were present: John Cook, Vicky Steinkamp, Kay Schnurr and Jim Inghram.

John Cook requested a motion to adopt the meeting agenda as amended. Kay Schnurr moved to adopt the agenda as presented, seconded by Jim Inghram, all yea, motion carried.

John Cook presented the December 14, 2016 Regular Board meeting minutes for review and approval. After further review and discussion, Kay Schnurr motioned to accept the December 14, 2016 Regular Board meeting minutes as presented, seconded by Vicky Steinkamp, all yea, motion carried.

Next, John Cook presented the December 15, 2016 Special Board meeting minutes for review and approval. After further review and discussion, Kay Schnurr motioned to accept the December 15, 2016 Special Board meeting minutes as presented, seconded by Jim Inghram, all yea, motion carried.

John Cook presented the list of bills for review and consideration. After further discussion, Kay Schnurr motioned to approve the bills, seconded by Vicky Steinkamp, all yea, motion carried.

John Cook requested Ron Smith review the District's Treasurer's Report. Mr. Smith reviewed the District's Treasurer's Report including the Summary of Bank Accounts, Balance Sheet, and revenues and expenses for the period ending November 30, 2016. After further discussion, Kay Schnurr motioned to approve the Treasurer's Report as presented, seconded by Vicky Steinkamp, all yea, motion carried.

Ron Smith explained the Closing Memorandum for the Bond Issue that closed in December.

Bob Schwermann stated he had some housekeeping items regarding the Bond issue, he stated that Gilmore and Bell would be conducting the Water Districts Arbitrage Calculation.

Ron Smith informed the Board that Hochschild, Bloom & Company would be here the week of February 6, 2017.

John Cook stated that he and Jim Inghram had attended a meeting at the City of O'Fallon and it was mentioned about the odor smells at Bryan Road. After further discussion, it was determined that John Cook and Ron Smith would draft a letter to the City of O'Fallon with regards to the odor complaints.

John Cook asked Tim Geraghty what other contracts does Alliance have that are 15 years and Mr. Geraghty stated that the only other one currently is with East Central. Mr. Cook asked Mr. Geraghty send the Board a list of those that are 10 years. Mr. Geraghty also stated that no other contracts have terms of convenience.

Ron Smith gave a brief presentation on the Alliance Contract Year End Reconciliation Process.

Kay Schnurr requested 2010-2015 Statement of Expenses Summary with regards to the Reconciliation process.

Joshua Morning of Lowenbaum Law firm requested the Breakout direct and indirect costs.

Ron Smith stated he will keep the Board informed of where the District is at on the Budget on a monthly basis.

Ron Smith opened discussion regarding the memo from Berry Venz and the East Central Board. After further discussion, Kay Schnurr motioned to accept Berry Venz's recommendation and have a rate study conducted by Carl Brown and the District will share in the cost and pay half, seconded by Jim Inghram, all yea, motion carried.

John Cook requested that Brian Pieper provide the Board with an update on the operations of the District. Mr. Pieper reported on the operations and maintenance of the District's water and sewer systems and other facilities during the month of November 2016. Mr. Pieper also presented information on customer service inquiries that were handled during the month.

John Cook requested Matt Jaspering present the Engineer's Report. Mr. Jaspering provided updates on the Water District's projects including the Lake St. Louis Sewer Improvement Program.

Matt Jaspering presented the most recent Community Update to be released and requested the Boards approval. After further discussion, Kay Schnurr motioned to approve the Community Update to be released, seconded by Vicky Steinkamp, all yea, motion carried.

Matt Jaspering informed the Board that staff received a quote from R. E. Pedrotti Company, Inc., the District's sole SCADA integrator for the Water Treatment Plant to replace the Water Treatment Plant's SCADA computer, including the necessary Wonderware software upgrades and associated installation services at a total cost of \$12,135.00. After further discussion, Kay Schnurr motioned to approve the expenditure to R. E. Pedrotti Company, Inc., for the replacement of the Water Treatment Plant's SCADA computer at the total cost of \$12,135.00, seconded by Vicky Steinkamp, all yea, motion carried.

Matt Jaspering informed the Board that Microtek has provided a proposal for scanning of documents for 2017 at the not-to-exceed cost of \$9,985.10. After further discussion, Jim Inghram motioned to approve the proposal from Microtek for scanning at the not-to-exceed cost of \$9,985.10, seconded by Kay Schnurr, all yea, motion carried.

Matt Jaspering stated that the District received bids for the Westwood Trails Dedicated Fill/Drain Lines Project and the lowest and best bid was received from Macquire Iron, Inc., at a total cost of \$39,470.00. After further discussion, Kay Schnurr motioned to approve the bid from Macquire Iron, Inc., at a total cost of \$39,470.00, seconded by Vicky Steinkamp, all yea, motion carried.

Kim Cantrell stated that the Directors are eligible for mileage reimbursement if they so choose. After further discussion, Kay Schnurr motioned to not pay the Directors mileage reimbursement since they are being paid for attending the meetings, seconded by Vicky Steinkamp, all yea, motion carried.

John Cook opened the floor to public comment. Darrell Dechant stated that the District should consider backing up on to the cloud. Kim Cantrell and Tim Geraghty informed him that all the customer data is already backed up on the cloud.

John Cook inquired if there was any business that would require an executive session. Mark Piontek stated there were matters for which the Board should convene in executive session pursuant to Section 610.022(1) and Sections 610.021(1) and (2) RSMo to discuss matters involving legal actions, confidential and/or privileged communications between District Officials, its representatives and its attorneys, and/or leasing, purchase or sale of real estate. Vicky Steinkamp motioned to close the regular session and convene to an executive session; seconded by Kay Schnurr. Kim Cantrell called a roll call vote: Vicky Steinkamp voted yea, Jim Inghram voted yea, Kay Schnurr voted yea, John Cook voted yea, all yea, motion carried.

Kay Schnurr motioned to adjourn the Executive Session and reopen the Regular Session; Jim Inghram seconded. Kay Schnurr called a roll call vote: Jim Inghram voted yea, Kay Schnurr voted yea, John Cook voted yea, all yea, motion carried.

John Cook inquired if there was any other business to come before the Board. Being no other items for business, Kay Schnurr motioned to adjourn; Jim Inghram seconded, all yea, motion carried.

Minutes approved this 8th day of February, 2017.



~~John Cook, Vice President~~

Denis Raab, President


Kim Cantrell, Clerk