

**Public Water Supply District #2 of St. Charles County, Missouri**  
**Minutes of the December 14, 2016 Regular Board Meeting**

Denis Raab, President  
Kay Schnurr, Director  
John Cook, Vice President

Vicky Steinkamp, Director  
Jim Inghram, Director

Mark Piontek, Legal Counsel

Bob Schwermann, Financial Advisor

Kim Cantrell, Clerk  
Brian Pieper, Operations Manager  
Tim Geraghty, Director of Operations

Ron Smith, Treasurer  
Matt Jaspering, District Engineer

The regular meeting of the Board of Directors of Public Water Supply District #2 of St. Charles County, Missouri, was held on December 14, 2016 at the Water District offices, 100 Water Drive, O'Fallon, Missouri, at 6:00 PM.

Denis Raab called the meeting to order. Kim Cantrell served as Clerk of the meeting and attested that notice of the meeting was duly and timely posted. The following directors were present: Denis Raab, John Cook, Vicky Steinkamp, Kay Schnurr and Jim Inghram.

Denis Raab requested a motion to adopt the meeting agenda as amended. Kay Schnurr moved to adopt the agenda as presented, seconded by Vicky Steinkamp, all yea, motion carried.

Denis Raab recognized Mr. Edgar Krattli owner of the property at 1027 Fairways Drive. Mr. Krattli expressed his feelings of being held responsible for his tenant's delinquent water bills. Mr. Krattli requested the Board to waive the bill. Mark Piontek explained the Missouri Revised Statute that states the Water District can hold the Landlord responsible for a tenant's bill. After further discussion, the Board stated they would not waive the bill.

Denis Raab presented the November 9, 2016 Regular Board meeting minutes for review and approval. After further review and discussion, Kay Schnurr motioned to accept the November 9, 2016 Regular Board meeting minutes as presented, seconded by Denis Raab, all yea, motion carried.

Next, Denis Raab presented the November 21, 2016 Special Board meeting minutes for review and approval. After further review and discussion, Jim Inghram motioned to accept the November 21, 2016 Special Board meeting minutes as presented, seconded by Kay Schnurr, all yea, motion carried.

Next, Denis Raab presented the November 30, 2016 Special Board meeting minutes for review and approval. After further review and discussion, Vicky Steinkamp motioned to accept the November 30, 2016 Special Board meeting minutes as presented, seconded by Jim Inghram, all yea, motion carried.

Denis Raab presented the list of bills for review and consideration. After further discussion, Kay Schnurr motioned to approve the bills, seconded by Vicky Steinkamp, all yea, motion carried.

Denis Raab requested Ron Smith review the District's Treasurer's Report. Mr. Smith reviewed the District's Treasurer's Report including the Summary of Bank Accounts, Balance Sheet, and revenues and expenses for the period ending October 31, 2016. After further discussion, Vicky Steinkamp motioned to approve the Treasurer's Report as presented, seconded by John Cook, all yea, motion carried.

Denis Raab recognized Mr. James Moody of James R. Moody & Associates. Mr. Moody explained the services he could perform for the Water District on the legislative level. After further discussion, Vicky Steinkamp motioned to approve the proposal from James R. Moody & Associates to represent PWSD #2 for the 2017 legislative session, seconded by Kay Schnurr, all yea, motion carried.

Denis Raab informed Mr. Moody that members of the Board and Matt Jaspering would like to set up a meeting with State Reps about changing the Districts map of being able to serve the ECM customers. Mr. Moody stated he would set this up.

Kim Cantrell stated that per a previous request from the Board, staff has computed the credit card/web payment fees that the District has paid on behalf of East Central and at this time would like direction from the Board on how they would like staff to proceed. After further discussion, John Cook moved to have the District bill East Central for the \$10,195.26 for the past 12 months and going forward bill for each month, seconded by Kay Schnurr, all yea, motion carried.

Mark Piontek stated he was requested by Berry Venz to request a meeting with Denis Raab to discuss the letter that the Board sent. After further discussion, Denis Raab declined the meeting.

Denis Raab requested that Brian Pieper provide the Board with an update on the operations of the District. Mr. Pieper reported on the operations and maintenance of the District's water and sewer systems and other facilities during the month of October 2016. Mr. Pieper also presented information on customer service inquiries that were handled during the month.

Denis Raab requested Matt Jaspering present the Engineer's Report. Mr. Jaspering provided updates on the Water District's projects including the Lake St. Louis Sewer Improvement Program.

Matt Jaspering presented the most recent Community Update to be released and requested the Boards approval. After further discussion, Kay Schnurr motioned to approve the Community Update to be released, seconded by Vicky Steinkamp, all yea, motion carried.

Matt Jaspering gave a presentation and update on the I & I Study, Phase 7.

Matt Jaspering stated that Lochmueller Group, Inc. has submitted a proposal for engineering services related to upgrading approximately 11,000 linear feet of existing 6" and 8" water mains along Highway D between the District's New Melle Tank and Highway D/DD Elevated Tanks at the total cost of \$179,300.00. After further discussion, Jim Inghram motioned to approve the proposal from Lochmueller Group, Inc. for the Highway D Water Main Upgrade Project at the cost of \$179,300.00, seconded by Kay Schnurr, all yea, motion carried.

Matt Jaspering stated the District received bids for the Hickory Trails SBR Wet Well Rehabilitation and the lowest and best bid was received from Visu-Sewer of Missouri at the total cost of \$8,075.00. After further discussion, Jim Inghram motioned to approve the bid from Visu-Sewer of Missouri at the total cost of \$8,075.00, seconded by Vicky Steinkamp, all yea, motion carried.

Matt Jaspering explained that during the recent MODOT road widening project along Highway 94, it was discovered that a portion of 4" water main in the District's Dutzow water system has insufficient cover and bids were solicited to relocate approximately 60 linear feet of the shallow water main and the lowest and best bid was received from Lamke Trenching and Excavating at the total cost of \$14,512.85. After further discussion, Vicky Steinkamp motioned to approve the bid from Lamke Trenching and Excavating at the total cost of \$14,512.85, seconded by Kay Schnurr, all yea, motion carried.

Matt Jaspering stated that the District solicited bids for the Stump Road Water Main Replacement Project and the lowest and best bid was received from Karrenbrock Excavating, Inc., at the total cost of \$316,102.55. After further discussion, Kay Schnurr motioned to approve the bid from Karrenbrock Excavating, Inc. at the total cost of \$316,102.55, seconded by Vicky Steinkamp, all yea, motion carried.

Matt Jaspering informed the Board that McBride Wyndgate, LLC has completed all obligations to the District and at this time staff recommends releasing the remainder of the McBride Wyndgate LLC security deposit in the amount of \$5,000.00. After further discussion, Kay Schnurr motioned to approve the release of McBride Wyndgate, LLC's \$5,000.00 security deposit, seconded by Jim Inghram, all yea, motion carried.

Matt Jaspering explained that seven real properties were dedicated to the Water District that requires the Board's formal acceptance. Staff requested the Board approve and accept Eagle Estates valued at \$65,458.99, Wyndemere Phase 3C valued at \$108,661.89, Villages at Shady Creek Plat 1 valued at \$124,136.44, Villages at Shady Creek Plat 2 valued at \$228,563.11, Muirfield Manor valued at \$135,026.18, White Heron Estates Plat 1 valued at \$103,183.58, White Heron Estates valued at \$3,852.13 and Cambridge Falls valued at \$60,926.39. After further discussion, Vicky Steinkamp motioned to approve the acceptance of the dedicated real property; seconded by John Cook, all yea, motion carried.

Matt Jaspering explained there were five new water systems and one new sewer system that have been dedicated to the Water District that requires the Board's formal acceptance. Staff requested the Board approve and accept Wyndemere Phase 3 with a construction cost of \$74,546.00 for water and \$84,806.00 for sewer, Villages at Shady Creek Phase 1 with a construction cost of \$309,509.00 for water, White Heron Estates with a construction cost of \$28,000.00 for water, Muirfield Manor with a construction cost of \$80,442.86 for water and Cambridge Falls with a construction cost of \$114,820.00 for water. After further discussion, Kay Schnurr motioned to approve the acceptance of the water and sewer main extensions; seconded by Vicky Steinkamp, all yea, motion carried

Denis Raab opened the floor to public comment. There were no public comments.


Denis Raab inquired if there was any business that would require an executive session. Mark Piontek stated there were matters for which the Board should convene in executive session pursuant to Section 610.022(1) and Sections 610.021(1) and (2) RSMo to discuss matters involving legal actions, confidential and/or privileged communications between District Officials, its representatives and its attorneys, and/or leasing, purchase or sale of real estate. Kay Schnurr motioned to close the regular session and convene to an executive session; seconded by John Cook. Kim Cantrell called a roll call vote: Vicky Steinkamp voted yea, Denis Raab voted yea, Jim Inghram voted yea, Kay Schnurr voted yea, John Cook voted yea, all yea, motion carried.

Kay Schnurr motioned to adjourn the Executive Session and reopen the Regular Session; Vicky Steinkamp seconded. Kim Cantrell called a roll call vote: Vicky Steinkamp voted yea, Denis Raab voted yea, Jim Inghram voted yea, Kay Schnurr voted yea, John Cook voted yea, all yea, motion carried.

Matt Jaspering stated that the District solicited bids for the Water Treatment Plant Water Supply Improvement Project and the best qualified bid was received from Heggemann, Inc. at the total cost of \$423,665.00. After further discussion, John Cook motioned to approve the bid from Heggemann, Inc., at the total cost of \$423,665.00 seconded by Kay Schnurr, all yea, motion carried.

Denis Raab inquired if there was any other business to come before the Board. Being no other items for business, Jim Inghram motioned to adjourn; Vicky Steinkamp seconded, all yea, motion carried.

Minutes approved this 11<sup>th</sup> day of January, 2016: 2017

  
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Denis Raab, President  
John Cook, Vice President

  
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Kim Cantrell, Clerk



