

Public Water Supply District #2 of St. Charles County, Missouri
Minutes of the October 12, 2016 Regular Board Meeting

Denis Raab, President
John Cook, Vice President
Kay Schnurr, Director

Vicky Steinkamp, Director
Jim Inghram, Director

Mark Piontek, Legal Counsel

Brian Schwermann, Financial Advisor

Kim Cantrell, Clerk
Brian Pieper, Operations Manager

Ron Smith, Treasurer
Matt Jaspering, District Engineer

The regular meeting of the Board of Directors of Public Water Supply District #2 of St. Charles County, Missouri, was held on October 12, 2016 at the Water District offices, 100 Water Drive, O'Fallon, Missouri, at 6:00 PM.

Denis Raab called the meeting to order. Kim Cantrell served as Clerk of the meeting and attested that notice of the meeting was duly and timely posted. The following directors were present: Denis Raab, John Cook, Vicky Steinkamp, Kay Schnurr and Jim Inghram.

Denis Raab requested a motion to adopt the meeting agenda as amended. Vicky Steinkamp moved to adopt the agenda as presented, seconded by Kay Schnurr, all yea, motion carried.

Denis Raab presented the September 14, 2016 Regular Board meeting minutes for review and approval. After review and discussion, Vicky Steinkamp motioned to accept the September 14, 2016 Regular Board meeting minutes as presented, seconded by Kay Schnurr, all yea, motion carried.

Next, Denis Raab presented the September 26, 2016 Work Session meeting minutes for review and approval. After review and discussion, Kay Schnurr motioned to accept the September 26, 2016 Work Session meeting minutes as presented, seconded by Jim Inghram, all yea, motion carried.

Denis Raab presented the list of bills for review and consideration. After further discussion, Kay Schnurr motioned to approve the bills except for the Jacobs invoice, seconded by John Cook, all yea, motion carried.

Denis Raab requested Ron Smith review the District's Treasurer's Report. Mr. Smith reviewed the District's Treasurer's Report including the Summary of Bank Accounts, Balance Sheet, and revenues and expenses for the period ending August 31, 2016. After further discussion, Jim Inghram motioned to approve the Treasurer's Report as presented, seconded by Kay Schnurr, all yea, motion carried.

Jim Inghram motioned to appoint Kay Schnurr to the East Central Board of Directors, seconded by Vicky Steinkamp. Kim Cantrell called a roll call vote: John Cook voted no, Kay Schnurr voted yea, Vicky Steinkamp voted yea, Denis Raab voted yea, Jim Inghram voted yea, motion passed by majority.

Ron Smith explained the letter in the packet from the Department of Natural Resources regarding the Augusta Lagoon.

Denis Raab discussed the progress made at the Strategic Planning Work Session on September 26, 2016 and discussed the dates for the next Work Session. After further discussion, the Board agreed to hold the next Strategic Planning Work Session on Monday, September 17, 2016 at 5:00 PM.

Ron Smith reviewed the letter/email from Ken Hammell with the City of O'Fallon regarding the update on the sewer odor issues.

Denis Raab requested that Brian Pieper provide the Board with an update on the operations of the District. Mr. Pieper reported on the operations and maintenance of the District's water and sewer systems and other facilities during the month of August 2016. Mr. Pieper also presented information on customer service inquiries that were handled during the month.

Brian Pieper and Matt Jaspering provided a brief presentation on how staff handled the Lake St. Louis Sewer Blockage under the Emergency Response plan.

Denis Raab requested Matt Jaspering present the Engineer's Report. Mr. Jaspering provided updates on the Water District's projects including the replacement of the Water Plant Booster Pump Station and the Lake St. Louis Sewer Improvement Program.

Matt Jaspering presented the Community Update that has been prepared and requests the Board's approval to release to the community. After further discussion, John Cook motioned to approve the release of the Community Update on the Lake St. Louis Sewer Improvement Program, seconded by Kay Schnurr, all yea, motion carried.

Matt Jaspering informed the Board that to provide continued access to and use of the District's GIS mapping software, the District's ESRI ArcGIS Enterprise License Agreement (ELA) needs to be renewed at the cost of \$25,000.00 annually. After further discussion, Jim Inghram motioned to approve the renewal of the District's ESRI ArcGIS Enterprise License Agreement (ELA) at the annual cost of \$25,000.00, seconded by Vicky Steinkamp, all yea, motion carried.

Matt Jaspering stated that at the request of the Board, staff solicited bids for water sampling and reporting related to the monitoring of the District's Water Treatment Plant Well Field water supply for background radio activity, arsenic, uranium and nitro-aromatics. Mr. Jaspering stated that the lowest and best bid was received from AECOM at the cost of \$23,500.00. After further discussion, Vicky Steinkamp motioned to approve the bid from AECOM for monitoring of the District's Water Treatment Plant Well Field at the cost of \$23,500.00, seconded by Kay Schnurr, all yea, motion carried.

Matt Jaspering presented to the Board the Professional Engineering Services Agreement proposal that Black & Veatch submitted for the Army Area Ground Storage Tank Feasibility Study at the cost of \$47,453.00. After further discussion, the Board decided to table this discussion, and requested reviews and rankings of Black & Veatch as a provider of professional engineering services along with a list of Independent Ratings and Rankings on Engineering Firms.

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Matt Jaspering informed the Board that Ford Asphalt Company, Inc., submitted Change Order #1 in the amount of \$9,800.00 due to additional scope of work performed. After further discussion, Kay Schnurr motioned to approve Change Order #1 from Ford Asphalt Company, Inc., seconded by Jim Inghram, all yea, motion carried.

Matt Jaspering informed the Board that Mick Mehler & Sons submitted Change Order #1 on the Hoffman Road Water Main Extension due to additional scope of work performed at the cost of \$15,564.84. After further discussion, Vicky Steinkamp motioned to approve Change Order #1 from Mick Mehler & Sons at the additional cost of \$15,564.84, seconded by Jim Inghram, all yea, motion carried.

Matt Jaspering stated that Croft Electrical Contractors, Inc., has submitted Change Order #1 to reflect an increase in the overall cost amount for the Water Treatment Plant Pole & Hardware Replacement at a cost of \$400.00. After further discussion, Kay Schnurr motioned to approve Change Order #1 from Croft Electrical Contractors, Inc., at the cost of \$400.00, seconded by Vicky Steinkamp, all yea, motion carried.

Dennis Smith of IPI thanked the District for their assistance on the Lake St. Louis Interceptor Emergency Sewer Blockage.

Brian Schwermann updated the Board on the new bond issue (Refunding of Variable debt) that will probably be done in December.

Denis Raab opened the floor to public comment. Mr. Robert Nearing of 8960 Orf Road explained that he has 15 acres on Orf Road and has been working with Matt Jaspering on a plan to get water and sewer to his property to serve all 15 acres for a development. John Cook stated he would like to go see this property. Matt Jaspering informed the customer he would keep him updated on any developments that would be going in that would be having water and sewer extensions.

Todd Thomas expressed concerns over trust issues with Black & Veatch and Alliance.

Kathy Schweikert, Mayor of Lake St. Louis presented Denis Smith with a plaque of appreciation on behalf of Lake St. Louis. Mrs. Schweikert thanked Matt Jaspering as well.

John Cook had a question regarding I&I. He asked if records are kept regarding rain flow and sewer flows. Matt Jaspering stated that there were records and he would get them to Mr. Cook. Mr. Cook also asked to find out how much rain water was getting into the sewers and flowing to the City of O'Fallon.

Sue Tresbeck thanked the Board, Vicky Steinkamp and Matt Jaspering for the landscaping around the 40/61 Lift Station.

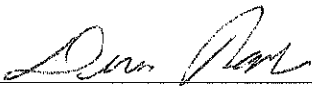
Denis Raab inquired if there was any business that would require an executive session. Mark Piontek stated there were matters for which the Board should convene in executive session pursuant to Section 610.022(1) and Sections 610.021(1) and (2) RSMo to discuss matters involving legal actions, confidential and/or privileged communications between District Officials, its representatives and its attorneys, and/or leasing, purchase or sale of real estate. Vicky Steinkamp motioned to close the regular session and convene to an executive session; seconded by John Cook. Kim Cantrell called a roll call vote: John Cook voted yea, Vicky Steinkamp voted yea, Denis Raab voted yea, Jim Inghram voted yea, Kay Schnurr voted yea, all yea, motion carried.

Kay Schnurr motioned to adjourn the Executive Session and reopen the Regular Session; Vicky Steinkamp seconded. Kim Cantrell called a roll call vote: John Cook voted yea, Vicky Steinkamp voted yea, Denis Raab voted yea, Jim Inghram voted yea, Kay Schnurr voted yea, all yea, motion carried.

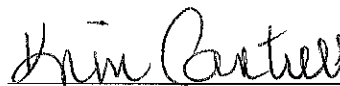
Kay Schnurr motioned to approve the payment to Jacobs Engineering that was on the list of bills, seconded by Vicky Steinkamp, all yea, motion carried.

Denis Raab inquired if there was any other business to come before the Board. Being no other items for business, Kay Schnurr motioned to adjourn; Vicky Steinkamp seconded, all yea, motion carried.

Minutes approved this 9th day of November, 2016.



Denis Raab, President



Kim Cantrell, Clerk

