

Public Water Supply District #2 of St. Charles County, Missouri
Minutes of the September 14, 2016 Regular Board Meeting

Denis Raab, President
John Cook, Vice President
Kay Schnurr, Director

Vicky Steinkamp, Director
Jim Inghram, Director

Mark Piontek, Legal Counsel
Brian Schwermann, Financial Advisor

Bob Schwermann, Financial Advisor

Kim Cantrell, Clerk
Brian Pieper, Operations Manager
Tim Geraghty, Director of Operations

Ron Smith, Treasurer
Matt Jaspering, District Engineer

The regular meeting of the Board of Directors of Public Water Supply District #2 of St. Charles County, Missouri, was held on September 14, 2016 at the Water District offices, 100 Water Drive, O'Fallon, Missouri, at 7:00 PM.

Denis Raab called the meeting to order. Kim Cantrell served as Clerk of the meeting and attested that notice of the meeting was duly and timely posted. The following directors were present: Denis Raab, John Cook, Vicky Steinkamp, Kay Schnurr and Jim Inghram.

John Cook made a motion to appoint Kay Schnurr as temporary Clerk when the Board convenes to Executive Session and only the Board members and Joshua Mourning of Lowenbaum Law will be in the Executive Session to discuss the contract legal review, seconded by Denis Raab, all yea, motion carried.

Denis Raab requested a motion to adopt the meeting agenda as amended. John Cook moved to adopt the agenda as presented, seconded by Kay Schnurr, all yea, motion carried.

Denis Raab presented the August 10, 2016 Regular Board meeting minutes for review and approval. After review and discussion, Vicky Steinkamp motioned to accept the August 10, 2016 Regular Board meeting minutes as presented, seconded by Kay Schnurr, all yea, motion carried.

Denis Raab presented the list of bills for review and consideration. After further discussion, Vicky Steinkamp motioned to approve the bills in the amount of \$1,829,527.78 seconded by Jim Inghram, all yea, motion carried.

John Cook feels that Alliance staff should take all the samples at the Water Treatment Plant Well Site.

Denis Raab requested Ron Smith review the District's Treasurer's Report. Mr. Smith reviewed the District's Treasurer's Report including the Summary of Bank Accounts, Balance Sheet, and revenues and expenses for the period ending July 31, 2016. After further discussion, John Cook motioned to approve the Treasurer's Report as presented, seconded by Kay Schnurr, all yea, motion carried.

Bob Schwermann gave a brief explanation regarding the changes in the rules regulating Prime Money Market Funds and how it will affect the variable rate bonds the Water District has. Mr. Schwermann stated he would have additional information on what the Board should be considering at the Budget meeting.

Deni Raab recognized Greg Gandy of OMI Industries who gave a presentation on wastewater odor control.

Brian Pieper informed the Board he was working with the City of O'Fallon to solve the odor complaint issues on Bryan Road. The Board asked for monthly updates.

Brian Pieper presented to the Board the current Emergency Response Plan that is in place.

Kim Cantrell provided a brief explanation of how the billing and disconnect process is handled.

Darrell Dechant attended the meeting on behalf of the East Central Board and informed the Water District Board that the East Central Board opened East Central Board to six (6) positions and have nominated both Kay Schnurr and Vicky Steinkamp as East Central Board members. After further discussion, Denis Raab moved to approve Vicky Steinkamp as an East Central Board member, seconded by Jim Inghram. Kim Cantrell called a voice vote, Jim Inghram voted yea, Vicky Steinkamp voted yea, Denis Raab voted yea, Kay Schnurr voted no, John Cook voted no, motion carried. John Cook moved to approve Kay Schnurr as an East Central Board member, seconded by Kay Schnurr. Kim Cantrell called a voice vote, Jim Inghram voted no, Vicky Steinkamp voted no, Denis Raab voted no, Kay Schnurr voted yea, John Cook voted yea, motion failed.

Tim Geraghty presented the information from James R. Moody & Associates proposal of \$20,000.00 for the 2017 legislative session. After further discussion, Kay Schnurr motioned to approve the proposal of \$20,000.00 from James R. Moody & Associates for the 2017 legislative session, seconded by Vicky Steinkamp, all yea, motion carried.

Denis Raab requested that Brian Pieper provide the Board with an update on the operations of the District. Mr. Pieper reported on the operations and maintenance of the District's water and sewer systems and other facilities during the month of July 2016. Mr. Pieper also presented information on customer service inquiries that were handled during the month.

Denis Raab requested Matt Jaspering present the Engineer's Report. Mr. Jaspering provided updates on the Water District's projects including the replacement of the Water Plant Booster Pump Station and the Lake St. Louis Sewer Improvement Program. Mr. Jaspering informed the Board that he was informed the Bond's for Contract 2 would be ready a week from September 23, 2016.

Matt Jaspering presented the Community Update that has been prepared and requests the Board's approval to release to the community. After further discussion, John Cook motioned to approve the release of the Community Update on the Lake St. Louis Sewer Improvement Program, seconded by Kay Schnurr, all yea, motion carried.

Matt Jaspering informed the Board that the District received bids for the Rehabilitation of Water Treatment Plant Wells 4A & 7 and the lowest and best bid was received from Flynn Drilling Company at the total cost of \$40,770.00. After further discussion, Vicky Steinkamp motioned to approve the bid from Flynn Drilling Company for the Rehabilitation of Water Treatment Plant Wells 4A & 7 at the total cost of \$40,770.00, seconded by Kay Schnurr, all yea, motion carried.

Matt Jaspering informed the Board that Mick Mehler & Sons, Inc., submitted Change Order No. 1 to reflect an increase of \$598.10 in the overall contract amount for the Highway D Tower Altitude Valve Project. After further discussion, Jim Inghram motioned to approve Change Order No. 1 from Mick Mehler & Sons, Inc. in the amount of \$598.10 for the Highway D Tower Altitude Valve Project, seconded by Kay Schnurr, all yea, motion carried.

Matt Jaspering brought before the Board the proposal from Black & Veatch for professional engineering services for the Army Area Ground Storage Tank Feasibility Study at a total cost not to exceed \$47,453.00. After further discussion, Vicky Steinkamp made a motion to table this topic, requesting a list of all projects and who the engineering firms were that were handling that project, seconded by John Cook, all yea, motion carried.

Matt Jaspering presented a request to the Board to reimburse McBride Wyndgate, LLC for the completed obligations on developments in Village B Plat 3-A, Village D Plat 2-A, Village A Plate 2-A and Village E Plat 3 for a total of \$26,554.46. After further discussion, Kay Schnurr motioned to approve the release of \$26,554.46 to McBride Wyndgate, LLC for the completed obligations on developments in Village B Plat 3-A, Village D Plat 2-A, Village A Plate 2-A and Village E Plat 3 for a total of \$26,554.46, seconded by Vicky Steinkamp, all yea, motion carried.

Matt Jaspering informed the Board that staff received a request to release 12,932 square feet of utility easement within lot 2 of New Melle Lake Estates subdivision. After further discussion, Kay Schnurr motioned to approve the release of 12,932 square feet of utility easement within lot 2 of New Melle Lake Estates subdivision, seconded by John Cook, all yea, motion carried.

Matt Jaspering informed the Board that staff received a request to release 327 square feet of utility easement within lot 16 of Peaceful Valley subdivision. After further discussion, Kay Schnurr motioned to approve the release of 327 square feet of utility easement within lot 16 of Peaceful Valley subdivision, seconded by John Cook, all yea, motion carried.

Matt Jaspering explained that two permanent easements were dedicated to the Water District that require the Board's formal acceptance. Staff requested the Board approve and accept an easement from Matthew & Sherry Wetteroth with a value of \$1,272.00 and Mason Glen Homeowner's Association easement with a value of \$20,619.87. After further discussion, Jim Inghram motioned to approve the acceptance of these dedicated permanent easements; seconded by Kay Schnurr, all yea, motion carried.

Matt Jaspering explained that one real property was dedicated to the Water District that requires the Board's formal acceptance. Staff requested the Board approve and accept Brookfield Crossing Lift Station Property with a value of \$20,778.14. After further discussion, Kay Schnurr motioned to approve the acceptance of the dedicated real property; seconded by Jim Inghram, all yea, motion carried.

Matt Jaspering explained there was one new water system that has been dedicated to the Water District that requires the Board's formal acceptance. Staff requested the Board approve and accept Morrison Lane Water Main Extension with a construction cost of \$20,550.00 for water. After further discussion, Kay Schnurr motioned to approve the acceptance of the water main extension; seconded by Jim Inghram, all yea, motion carried

Denis Raab made a motion to change the meeting time from 7:00 pm to 6:00 pm, seconded by Kay Schnurr, all yea, motion carried.

Denis Raab requested there be a Strategic Planning Work Session and Pre-Budget discussion on Monday, September 26, 2016 at 9:00. Kim Cantrell was requested to send out an email reminder.

Denis Raab opened the floor to public comment. Dan Oberle asked on behalf of Sue Tresbeck about the vegetation at the 40/61 Lift Station. Mr. Oberle stated that Mrs. Tresbeck recommended Green Giant Furs. Vicky Steinkamp stated she will contact Sue Tresbeck.

Denis Raab inquired if there was any business that would require an executive session. Mark Piontek stated there were matters for which the Board should convene in executive session pursuant to Section 610.022(1) and Sections 610.021(1) and (2) RSMo to discuss matters involving legal actions, confidential and/or privileged communications between District Officials, its representatives and its attorneys, and/or leasing, purchase or sale of real estate. Kay Schnurr motioned to close the regular session and convene to an executive session; seconded by John Cook. Kim Cantrell called a roll call vote: John Cook voted yea, Vicky Steinkamp voted yea, Denis Raab voted yea, Jim Inghram voted yea, all yea, motion carried.

John Cook motioned to adjourn the Executive Session and reopen the Regular Session; Denis Raab seconded. Kay Schnurr called a roll call vote: John Cook voted yea, Vicky Steinkamp voted yea, Denis Raab voted yea, Jim Inghram voted yea, all yea, motion carried.

John Cook stated that the Water District Board has three requests; that the East Central Board remain at five members and three of them be Water District Board members, the Water District would like for Darrell Dechant to become the East Central President and the Water District would like to increase the Nominee Fee to what Bob Schwermann recommended; \$90,500.00 per year and the Equipment Rental Fee to \$9,000.00 per year.

Denis Raab inquired if there was any other business to come before the Board. Being no other items for business, Jim Inghram motioned to adjourn; Vicky Steinkamp seconded, all yea, motion carried.

Minutes approved this 12th day of October, 2016.



Denis Raab, President



Kim Cantrell, Clerk

