

**Public Water Supply District #2 of St. Charles County, Missouri**  
**Minutes of the November 9, 2016 Regular Board Meeting**

Denis Raab, President  
Kay Schnurr, Director

Vicky Steinkamp, Director  
Jim Inghram, Director

Mark Piontek, Legal Counsel  
Bob Schwermann, Financial Advisor

Brian Schwermann, Financial Advisor

Kim Cantrell, Clerk  
Brian Pieper, Operations Manager  
Tim Geraghty, Director of Operations

Ron Smith, Treasurer  
Matt Jaspering, District Engineer

The regular meeting of the Board of Directors of Public Water Supply District #2 of St. Charles County, Missouri, was held on November 9, 2016 at the Water District offices, 100 Water Drive, O'Fallon, Missouri, at 6:15 PM.

Denis Raab called the meeting to order. Kim Cantrell served as Clerk of the meeting and attested that notice of the meeting was duly and timely posted. The following directors were present: Denis Raab, Vicky Steinkamp, Kay Schnurr and Jim Inghram.

Denis Raab requested a motion to adopt the meeting agenda as amended. Vicky Steinkamp moved to adopt the agenda as presented, seconded by Kay Schnurr, all yea, motion carried.

Denis Raab presented the October 12, 2016 Regular Board meeting minutes, the October 17, 2016 Work Session Meeting minutes and the October 25, 2016 Special Board Meeting minutes for review and approval. After review, it was noted that Vicky Steinkamp was not present at the October 25, 2016 meeting as stated on page 3c1 and on page 3c2, third paragraph, Jim Inghram seconded that motion. After further review and discussion, Kay Schnurr motioned to accept the September 14, 2016 Regular Board meeting minutes, the October 17, 2016 Work Session Meeting minutes and the October 25, 2016 Special Board Meeting minutes as amended, seconded by Vicky Steinkamp, all yea, motion carried.

Denis Raab presented the list of bills for review and consideration. After further discussion, Kay Schnurr motioned to approve the bills, seconded by Vicky Steinkamp, all yea, motion carried.

Denis Raab requested Ron Smith review the District's Treasurer's Report. Mr. Smith reviewed the District's Treasurer's Report including the Summary of Bank Accounts, Balance Sheet, and revenues and expenses for the period ending September 30, 2016. After further discussion, Jim Inghram motioned to approve the Treasurer's Report as presented, seconded by Vicky Steinkamp, all yea, motion carried.

Ron Smith explained the letter in the packet regarding the Debt Service Transfer.

Bob Schwermann updated the Board on the refunding of the Variable Debt Series 2016C. Mr. Schwermann stated it was necessary to have a brief meeting on Wednesday, November 16, 2016 at noon to sign the paperwork for the refunding. After further discussion, Jim Inghram motioned to hold a Special Meeting to sign documents for the refunding, seconded by Vicky Steinkamp, all yea, motion carried.

Ron Smith provided the Water District Board on East Central meeting. Mr. Smith explained that the East Central Board amended their By-laws to reflect having six board members, they paid the bills and approved the Budget.

Mark Piontek informed the Board that he was in the process of forming a new Not for Profit entity, but he stated he needed the name of what they wanted to call the new entity. After further discussion, Vicky Steinkamp motioned to name the new Not for Profit entity the St. Charles Regional Water & Sewer Authority, seconded by Jim Inghram, all yea, motion carried.

Denis Raab requested Ron Smith present the proposed budget for the Water District's 2017 fiscal year. Mr. Smith reviewed water/sewer revenues, operating expenses and debt service. After further review and discussion, the Board agreed to table approving the Budget until Wednesday, November 16, 2016's Special Board meeting.

The Board tabled the discussion of the James R. Moody & Associates proposal.

Kim Cantrell explained that the term of the director of Sub-districts #1 comes up for the April 2017 election, and in accordance with the State and County Election Authorities, the filing period opens at 8:00 am on December 13, 2016 and closes January 17, 2017 for the April 4, 2017 election. Mrs. Cantrell stated that the Board should consider and adopt the Resolution and the Notice of Filing of a Declaration of Candidacy. After further discussion, Kay Schnurr moved to approve the adoption of the Resolution and approve the Notice of Filing of Declaration of Candidacy, seconded by Jim Inghram, all yea, motion carried.

Denis Raab requested that Brian Pieper provide the Board with an update on the operations of the District. Mr. Pieper reported on the operations and maintenance of the District's water and sewer systems and other facilities during the month of September 2016. Mr. Pieper also presented information on customer service inquiries that were handled during the month.

Denis Raab requested Matt Jaspering present the Engineer's Report. Mr. Jaspering provided updates on the Water District's projects including the Lake St. Louis Sewer Improvement Program.

Matt Jaspering stated that HDR Engineering submitted a proposal for the engineering services related to the replacement of the Holt Road Booster Pump Station at a not-to-exceed cost of \$91,400.00. After further discussion, the Board tabled this discussion until additional information can be obtained.

Matt Jaspering presented the proposal from Black & Veatch for the Army Area Ground Storage Tank Feasibility Study at the not to exceed cost of \$47,453.00 along with an Engineering Firm Ranking. After further discussion, Kay Schnurr motioned to reject Black & Veatch's proposal and move on to the next company, seconded by Jim Inghram, all yea, motion carried.

Matt Jaspering informed the Board that Rick Tipton of the Lake St Louis Committee has stepped down and it is Mr. Tipton's recommendation that George Rich replace him. After further discussion, Jim Inghram motioned to approve George Rich as Rick Tipton's replacement on the Lake St Louis Committee, seconded by Kay Schnurr, all yea, motion carried.

Matt Jaspering presented the most recent Community Update to be released and requested the Boards approval. After further discussion, Kay Schnurr motioned to approve the Community Update to be released, seconded by Denis Raab, all yea, motion carried.

Ron Smith explained that the Missouri Joint Committee on Legislative Research is a non-partisan legislative research agency serving the members and staff of the Missouri General assembly. The Committee is an all-purpose agency with a research division and an oversight division handling all fiscal and budget matters. Mr. Smith stated he has an authorization form for the Boards information which will allow all Board members to receive draft legislation. Mr. Smith also stated there is an authorization on the form which will allow the Board President to send official responses to the Oversight Division.

Denis Raab stated that a topic for the Items for Future Discussion is: Meeting with Legislatures in January.

Denis Raab opened the floor to public comment. Todd Thomas requested that bids be added to the Dodge Publication.

George Rich thanked Matt Jaspering for attending the Community Association Meetings.

Jim Inghram stated he received an email from the Army regarding Weldon Springs Tract Ownership. Ron Smith already stated that staff also received this email and are working on it.

Denis Raab inquired if there was any business that would require an executive session. Mark Piontek stated there were matters for which the Board should convene in executive session pursuant to Section 610.022(1) and Sections 610.021(1) and (2) RSMo to discuss matters involving legal actions, confidential and/or privileged communications between District Officials, its representatives and its attorneys, and/or leasing, purchase or sale of real estate. Kay Schnurr motioned to close the regular session and convene to an executive session; seconded by Vicky Steinkamp. Kim Cantrell called a roll call vote: Vicky Steinkamp voted yea, Denis Raab voted yea, Jim Inghram voted yea, Kay Schnurr voted yea, all yea, motion carried.

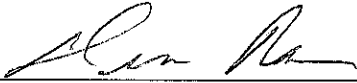
Kay Schnurr motioned to adjourn the Executive Session and reopen the Regular Session; Vicky Steinkamp seconded. Kim Cantrell called a roll call vote: Vicky Steinkamp voted yea, Denis Raab voted yea, Jim Inghram voted yea, Kay Schnurr voted yea, all yea, motion carried.

Kay Schnurr motioned to approve the assignment of Contract 2 from IPI to the Joint Venture of SAK and IPI, seconded by Jim Inghram, all yea, motion carried.

Matt Jaspering presented the Board with the Change Order #1 from IPI. After further discussion, Jim Inghram motioned to approve Change Order #1 from IPI pending the receipt of Insurance and Bonds, seconded by Vicky Steinkamp, all yea, motion carried.

Denis Raab inquired if there was any other business to come before the Board. Being no other items for business, Kay Schnurr motioned to adjourn; Vicky Steinkamp seconded, all yea, motion carried.

Minutes approved this 14th day of December, 2016.



Denis Raab, President



Kim Cantrell, Clerk

